



Blackboard Quick Reference Guide 8.0

Creating a Blog Entry



A blog is a frequent, chronological publication of personal thoughts and Web links posted on the Internet. The blog can be private, or can be opened to others for comment. *Blogs* are alternatively called *web logs* or *weblogs*. However, "blog" seems less likely to cause confusion, as "web log" can also mean a server's log files.

The following are instructions on how to create blogs for a weekly "reflection journal".

Step 1: In the content area where the blog resides, click **View**, as in the following example:



The following screen appears:

Click here to return to content area

Create new blog entry here

List of postings

Underlined dates indicate postings

Postings listed here in reverse chronological order

Step 2: Click **new entry** link in the Actions section of the gray sidebar on the upper right side of the page. The following screen appears:

Blog Entry Title:

Paragraph -- Font family -- -- Font size -- | **B** *I* U ABC | [List Icons] | [Align Icons] | [Link/Unlink Icons] | [HTML Icon]

I've arrived at the archaeological site and have met the other volunteers...

Path: label » div » p

Cancel Save

Step 3: Create your new blog post in the editing pane.

Step 4: Click **Save** when finished.