

Student: Discover Your Bb Username

If you are a first time user you will need to know your Maricopa Enterprise ID (MEID), your MEID is your Bb username. To discover your MEID go to the Student Personal Administration Tool (SPAT) discover MEID area by following this link:

<https://eims.maricopa.edu/MAW/SOlookupid.pl?firsttime=yes>

Once there follow the steps below:

Step #1

Enter:

- First Name
- Last Name
- Zip Code
- Social Security Number
- Date of Birth
- Click Next button.

Maricopa Enterprise ID Lookup

Please provide the information below to retrieve your Maricopa Enterprise ID (MEID).

* First Name:

* Last Name:

Maiden/Previous Last Name: (optional)

* Zip Code:

* Social Security Number: (numbers only)

* Date of Birth: - - (MM/DD/YYYY)

Student ID: (optional; numbers only)

If you did not provide a piece of information when you registered (for example, your birthdate), you will need to contact Admissions & Records for assistance.

* = Required items

Next

Step #2

- Write down your MEID (shown top of screen)
- Enter your password
- Enter your challenge questions
- Click Submit

See next step for password rules and example of challenge questions.

Set Password and Challenge Questions

As a first time user please make **note** of **your MEID** (on paper if necessary) **displayed under item #1 below**. It is your username and is required to log on to this and other applications. To successfully complete the set up of your directory entry, please type in a password, and select two challenge questions from the pull-down menus below, providing answers for both. Also, please make sure you remember your answers as they will be used to authenticate you if you log or forget your password.

Randi Anderson, your MEID is RAN2042617 <<-- Important

* = Required items

Set your password

* Password: [Password Rules](#)

* Retype Password:

Set your Challenge Questions:

* Question 1:

* Question 2:

Step #3

Rules for password creation and examples of challenge question.

Password Change Requirements

A valid password is at least **seven characters** in length and consists of at least **one uppercase letter**, at least **one lowercase letter** and at least **one number**. (for example, MyPswd48)

Set your Challenge Questions:

* Question 1:
* Question 2:
In what city were you born?
What is the name of your first child?
What is the name of your first love?
What is your anniversary?
What is your driver's license number?
What is your library card number?
What is your spouse's maiden name?

Set your Challenge Questions:

* Question 1:
* Question 2:
What is the name of your high school?
What is your favorite animal?
What is your favorite color?
What is your favorite movie?
What is your favorite restaurant?
What is your favorite sport?
What is your favorite sports team?
What is your favorite TV show?
What is your pet's name?

Step #4

Once you click Submit you will be given a confirmation page.

Summary of Updates

Your profile was successfully updated.

- [Click here](#) to login to SPAT to make additional profile updates.
- [Click here](#) to login to Blackboard.
- [Go To MyMaricopa](#)

Didn't solve your problem? Try submitting a [help request](#).