



**Financial Advisory Council (FAC)
September 6, 2005
Rio Salado College, Room 515
2:00 p.m. – 4:00 p.m.**

Agenda

1. Welcome
2. Ground Rules
3. Maricopa Financial Plan: Fiscal 2001 through 2015 (Handout)
4. FY06-07 District-wide Budget Requests (Attachment A)
 - a. Darrel Huish, Associate Vice Chancellor, Information Technologies
5. Draft Guidelines for \$900,000 New Initiative Request Process (Attachment B)
6. Information Items
 - a. Faculty Formula Allocation
 - b. State Aid Allocation
7. Other Items
8. Plus / Delta

FY 2007 DISTRICT-WIDE INITIATIVE REQUESTS

In accordance with the adopted FY 2006-2007 Budget Request process, the Budget Office received the following District Wide Initiative Requests totaling \$1,559,557:

1. New Student System Ongoing Support: \$ 1,259,032

- **Business Continuity:\$ 429,545**
- **Help Desk.....\$ 312,368**
- **NSS\$ 517,119**
- **FTE.....6**

Once the New Student Information System becomes operational, it is critical to maintain adequate levels of ongoing support in order to realize the maximum benefits from the substantial investment in this new system. The requested funding will support database license maintenance, EVA critical care, environment monitoring maintenance, and a course maintenance system. The requested FTE positions will address the helpdesk, network, and operations needs that result from the significantly more centralized new student system. This request reflects the best estimates available at this time. Additional needs assessment and more detailed planning are necessary to better refine the FTE positions and estimated operating costs. The request includes 6 FTE: Programmer, MAT 13; Network Technician, PSA 9; 2 Helpdesk Analysts, PSA 8; and 2 Computer Operator I positions; PSA 8.

2. National Surveys in Support of College & District Decision-Making: \$ 120,000

- **One Time:\$ 0**
- **Permanent.....\$ 120,000**
- **FTE.....0**

The requested funds will help support increasing needs for data upon which colleges and the Governing Board can make informed decisions. The funds will provide the opportunity to place college data not only in the context of Maricopa, but within a national context. Additionally, the survey tools would help Maricopa meet HLC's recently revised accreditation criteria. Currently colleges participate in surveys episodically, the proposed project would increase the consistency of data used for decision-making. If funded the project will be managed by the Institutional Research Council and administered by the District Institutional Effectiveness Office. The request for funding includes budget for the National Community College Benchmark project, training on benchmarking data from IPEDS, and commercial student surveys (i.e. CCSSE/Noel Levitz).

3. Arizona Department of Rehabilitation Services Administration Grant for Disabled Student Services: \$ 150,525

- **One Time:**\$ **0**
- **Permanent**.....\$ **150,525**
- **FTE**.....**1**

With an increasing enrollment of disabled students, the demand for specially services has also increased. The demand for interpreters for the deaf in particular has risen dramatically. The rate for these interpreters has also significantly increased. The proposed funding would provide the necessary 21% up-front match to the AZ Department of Vocational Rehabilitation’s grant. The grant provides funding for interpreters, brailing for textbooks, books on tape, and note taking for classes. The request also includes a request for an Accounting Assistant, PSA 8.

4. Adjunct Faculty Tuition Waiver Benefit Expansion: \$ 30,000*

- **One Time:**\$ **0***
- **Permanent**.....\$ **30,000***
- **FTE**.....**0***

The requested funds will help support a proposal to extend Adjunct Faculty tuition waiver benefits to the semester that follows the semester during which they teach. Some Adjunct Faculty who would like to take classes cannot do so because of the demands involved with both teaching and taking courses at the same time. Permitting Adjunct Faculty to use waivers also during the semester immediately after they teach would enable more people to take advantage of this benefit at an estimated cost of \$30,000. The Tuition Waiver Review Committee supports this recommendation as a means of increasing adjunct faculty recruitment and retention efforts. *Not available at this time are possible one time costs associated with system changes necessary to track tuition waivers benefits and their use. The request will be amended when those costs become known.*

* Note: May include additional one time and ongoing costs associated with modifying and maintaining internal systems and processes to track the use of waiver benefits

**MARICOPA COMMUNITY COLLEGES
FY05-06 New Initiative Funding Request Process**

Overview

The Governing Board has decided to make available \$900,000 for one-time allocations in support of new college initiatives. The Governing Board established this process in recognition that new initiative funds have not been widely available over the past few years. This is not a reflection of the lack of college needs, but rather a function of limited resources.

New Initiative Request Process

1. The FAC will draft criteria for the allocation of the one-time funds and forward them to CEC for review.
2. Colleges must submit New Initiative Requests to FAC.
3. The FAC will review Requests to ensure compliance with the approved guidelines and will forward valid requests to the CEC for final review prior to the allocation of funds.
4. The FAC will report to the Governing Board on the allocation of funds for New Initiative Requests and will request that the Board approve the release of these funds for these requests.
5. Colleges receiving funds must submit a year-end evaluation by August 1, 2006. The evaluation must discuss impact of New Initiative funding in terms of achieving the expected outcomes.

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New Initiative Request Criteria

1. Requests will be for one-time FY05-06 funds and must be submitted on the form provided to the budget office by October 15, 2005.
2. The President or their designee may submit one New Initiative request(s) not to exceed \$90,000 per college. This allocation approach recognizes the relatively small amount of available funds and the fact that startup funding is costly and not dependant on the size of the college. The District Office will not be included in this funding program.
3. The New Initiative requests should discuss the use of one-time seed money to start a new program or service, or to expand existing programs in a significant new direction.
4. Request submissions must include clear measurable goals.
5. FAC will review the new initiatives to ensure that colleges provide the information requested and forward valid requests to the Board for funding approval. Requests that do not meet the criteria are not eligible to receive funds through this process.
6. As a condition of receiving funds through this new process, Colleges are required to report back to the Governing Board on the use of these funds. The College reports must include an evaluation of the New Initiative and provide a comparison of the expected outcomes and actual outcomes. Year-end reports are due to the Budget Office by August 1, 2006.

FY05-06 New Initiative Funding Request

Request Title:

College Impacted:

President:

Contact Person:

Phone Extension:

Request:

Request Amount:

Not to exceed \$90,000

Request Justification:

1. Please identify the need or issue that motivated this request and describe how this request addresses the need or issue. Clearly describe the benefit the additional funds will provide.

Explain:

2. Please describe specifically what funds might be used for with this new initiative. For example: *Personnel, Operating costs, Consulting, Financial Aid, etc.*

Explain:

3. How does this request advance the MCCC Strategic Directions, Governing Board Outcome Statements and the Chancellor's Beyond Boundaries goals? Please use key provided to list directions, outcomes statements, & goals addressed.

Objective of the District-wide Initiative	MCCC Strategic Directions	Governing Board Outcome Statements	Chancellor's Beyond Boundaries Goals	Expected Outcomes

MCCC Strategic Directions: Please use the following numbers to reference the corresponding MCCC Strategic Directions*

1. MCCC will maximize stakeholder access to the Maricopa Colleges' facilities, programs, and services.
2. MCCC will promote and support opportunities for students by enhancing learning environments and delivery options, student retention and success strategies and quality teaching and learning.
3. MCCC will enhance internal collaboration and increase external partnerships.
4. MCCC will identify and pursue new and existing revenue sources while promoting cost effectiveness.
5. MCCC will recruit, develop and retain a quality diverse workforce.
6. MCCC will maintain a strong identity that reflects its role in and value to the community.

Governing Board Outcome Statements: Please use the following codes to reference the corresponding Board Outcome Statements*

- UTE&GE - University Transfer Education and General Education
- CCE - Continuing/Community Education
- SDS - Student Development Services
- DE - Developmental Education
- WD - Workforce Development

Chancellor's "Beyond Boundaries" Goal: Please use the following letters to reference the corresponding Chancellor's "Beyond Boundaries" Goals*

- A. Bring industry onto our sites
- B. Partner with bioscience HS and create summer internships
- C. Create educational empowerment zones
- D. Create a second GI Bill
- E. Collaborate with community colleges on county's borders to share expensive programs
- F. Create employee program to assist schools, students and families of students
- G. Create commercially and educationally-based campuses in downtowns
- H. Support Tech Transfer
- I. Increase in persistence rate by 50% over a 10-year period
- J. Increase in number of degrees/certificates awarded by 50% over a 10-year period
- K. Growing ACE+ Programs to 3,500
- L. Increase annual enrollment by 80,000 over a 5-year period

- 'Strategic Directions', Governing Board 'Outcome Statements' and Chancellor's 'Beyond Boundaries' Goals are numbered /lettered for reference purposes only. Numbering/Lettering does not reflect any ranking of 'Strategic Directions', Governing Board 'Outcome Statements' or Chancellor's 'Beyond Boundaries' Goals.