



IR Council Meeting
April 16, 2008
9:00 a.m. – 12:00 a.m.
Rio Salado College, Rm #515

Members Present

Ajit Kelkar	Paul Marsh	Cindy Almendarez	Kerry Mitchell
Beth Hunt Larson	James Waugh	Jan Binder	John Catapano
John Snelling	Linda Hawbaker	Laurie Cohen	Dan Huston
Linda Hughes	Amber Daines	Tracy Salter	Donna Silber
LeAnn Reyes	Susan Starrfield	Georgia Gudykunst	Damita Kaloostian
Genevieve Winters			

Programmers' Update (Dan Huston) – ISISC will be brought down for maintenance on April 18th.

Hyperion “How to’s” – Several great insights to working in Hyperion were demonstrated at today’s meeting:

- James Waugh demonstrated how to create a live “link” between an MS Excel spreadsheet and Hyperion using an ODBC connection. The benefit of this tool is that changes being made to the spreadsheet will be captured in Hyperion without having to import an updated spreadsheet into Hyperion or input data separately into Hyperion. Instructions can be found at: **X:\IR Council\Brio Training\IR Council meetings\ODBC connection to an Excel workbook.**
- Ajit Kelkar showed examples of how to format fonts and cells with color the Spotligher tool in Hyperion. His handout is located here: **X:\IR Council\IR Council\Meeting Handouts\Handouts 20080416\Hyperion_Spotlighter_Demo.pdf.**
- Finally, Cindy Almendarez showed how to create a Unique Record Identifier using the *cume* function in Hyperion. Cindy’s handouts are located here: **X:\IR Council\Brio Training\IR Council meetings\Creating a Unique Record Identifier.**

Carl Perkins Update (Tracy S.) – The ADE briefed updates to Carl Perkins Reporting at the recent AzAIR Conference. Pima CC and MCCCDC are providing data for 3P1 – Student Retention/Transfer to see how realistic the proposed target of 67% is. This year will be the baseline year for CP IV. Technical Skill Attainment must be measured by industry-validated assessments (not course grades). This year, reporting for at least 1 program is required, and MCCCDC intends to report on Nursing programs. More programs will be added in the coming years. One item of note, once assessment reporting on a program has been initiated, it must continue on. The state will be funding a little over \$1M to MCCCDC that will be divided among nine colleges (all but RSC). Tracy will be working with the Center for Workforce Development to ensure the CIP codes are correctly aligned.

New Measures: AZ Transfer Student Rate (Linda H.) – The NCHEMS derived 2.8% community college to university transfer rate continues to ruffle feathers. After discussing the matter at AZAIR, an ad hoc workgroup has been organized to define one or more state measures for transfer rate. The formula is tasked to be completed by the end of the summer. Existing transfer rate models from places such as California and Maryland will be reviewed to see if they are viable options.

EScan Next Steps (Linda H.) – The work and notes from the EScan summit have been transcribed into several MS Word documents. These were handed out to subject matter leads along with copies of the EScan articles. Summaries of the key trends and their impact are due back to the DO IE Office by May 21. EScan leads are:

John Catapano – Economy and Workforce

Laurie Pemberton – Education

Laurie Cohen – Legislative, Political, & Social

Mary Day – External Stakeholders

James Waugh – Internal Stakeholders

ASSIST Queries (Linda H.) – The ASSIST queries located in the *College Queries* and *District Queries* folders on the server at \IR Council\ASSIST\ASSIST_Queries now have the limits set in the *Results* to match a “transfer definition” per consultation with ASU Institutional Analysis and MCCCDC’s Center for Curriculum & Transfer Articulation.

CCSSE Common Questions (Beth L.) – Colleges participating in the CCSSE are asked to submit results from the common questions to Beth Hunt-Larson for compilation in the next Monitoring Report.

NCCBP Dev Ed Indicator (Beth L.) – The queries for NCCBP will be modified to exclude ESL from developmental per the instructions on form 8. Math definitions of developmental will remain the same as prior years for now. Many colleges use alternative definitions but they aren’t consistent and the curriculum committee has not yet developed a common definition for us to use. Further, some of the classes below the college algebra level are for specific programs but are not truly developmental.

NCCBP/HLC Indicators (Donna S.) – HLC Report due date has been extended to April 30th. IPEDS Fall Enrollment Reports will be posted on the shared drive in the next few days to allow researchers to use them in compiling the HLC Report. The college HR Reports are presently in the shared IPEDS Folder. NCCBP queries will be posted soon to the shared website so that colleges can begin to complete their data submission forms.

AzAIR 2009 Program Planning – It is the greater Phoenix area’s turn to host the Arizona AIR Conference next year. The conference location will be ASU-West. MCCCDC has been asked to provide a planning person/team. Damita Kaloostian (EMCC), Tracy Salter (DO), and Georgia Gudykunst (DO) volunteered to work together as the planning team.

Maricopa Trends and Changes (Linda H. and James M.) – For Spring 45th Day data being captured for Maricopa Trends, several categories have seen changes that should be noted. The categories of Residency, Day/Evening Headcount, and High School Status all have new updates that will be reflected when the latest Spring FTSE and Headcount data is published under Maricopa Trends.

College Updates -

- **SMCC** has hired Andrea Archer to fill its vacant researcher position.
- **DO** The instructions for SPSS16 are on the X drive, at **IR Council\SPSS\SPSS Setup\Instructions for SPSS 16.0 setup.doc**

Meeting adjourned at 11:20 PM

The next IR Council Meeting is scheduled for May 21, 9 AM in the Rio Conference Center.