

IR Council Meeting

Wednesday, January 19, 2005

Members Present:

Matt Ashcraft (GC), Jan Binder (PC), Mary Day (CG), Georgia Gudykunst (DO), Linda Hawbaker (DO), Linda Hughes (SC), Damita Kaloostian (PC), Ajit Kelkar (DO), Elizabeth Hunt Larson (MCC), Paul Marsh (PV), Suzanne Martin (DO), Nancy Osborne (DO), Tracy Salter (DO), Steve Schroeder (DO), Donna Silber (DO), Jeff Simonson (SM), John Snelling (EM), David Sweeley (Rio), René Willekens (EM), Genevieve Winters (Rio), Patience Akpan-Obong (DO), recording.

Meeting convened at 9:05 a.m.

Agenda Items

Brio Tips (handout)

-- Tracy Salter

Tracy gave tips on using scalar functions to compute items in the Pivot, Chart, Tables and Results sections of Brio. There are two types of scalar functions – conditional and string. These functions are used when adding computed items, and also when setting limits. Also, they can be used in the Query section of records coming from IRDW.

IRIS

-- Linda Hawbaker

Linda gave an update on the migration of IRDW to IRIS. The start-up date for the new SIS has been moved back, to February 2006. However ITS will keep to its July deadline. The interval will be used to plan and complete training as well as address emerging issues in the transition to the new system. Linda, Tracy, Keith and Ajit would like the IR Council to review some of these issues, especially the differences (about 25 of them) between IRDW and IRIS. The Council needs to decide on what elements to keep and what to change in the new system.

Tracy and Matt proposed a work group to convert standard queries from IRDW to IRS. Tracy will send out an e-mail to solicit volunteers and schedule a meeting.

DSS Training (handouts)

-- Linda Hawbaker

Linda informed about new changes in DSS load process. DSS will start loading weekly; every Monday, there will be a new set of data. It's automated such that if something goes wrong, DSS users will be notified immediately. The idea is to get away from having

people to work during the weekends because it makes it difficult to determine the amount of time and resources used.

Scheduled training dates are as follows:

RS – Feb. 15, 9 a.m. to noon

CG – Feb. 16, 1-4 p.m.

GW – March 1, 1:30-4:30 p.m.

GC – March 4, 9 a.m. to noon

EM – March 9, 2-5 p.m.

SM – March 11, 1-4 p.m.

SC – March 22 & 23, 1-4 p.m.

PC – March 30, 1:30-4:30 p.m.

PV – April 15, 12:30-3:30 p.m.

Indicators – What Matters Most

-- Georgia Gudykunst

Georgia asked for feedback on the indicators used for last year's report (for example, what indicators to add, and delete) so as to move forward with the project. It would be desirable to incorporate a number of our current indicators into a Balanced Score Card project (but add more to achieve a more complete approach). The Balanced Score Card project presents many opportunities through a focus on cause and effect. Maricopa will need to develop resources and research to determine cause and effect over time. Georgia suggested that we do this work on a pilot basis.

The new cycle of the NCCBP is starting mid-spring. The cost is \$1,000 per college. Please let Georgia know if your college plans to participate.

Georgia said two speakers will be invited to Maricopa, possibly in February and March, to speak on the Balanced Score Card project and public policy. These are sponsored by the Strategic Planning Advisory Council (SPAC).

Georgia asked if there are people who would be interested in the Kansas study. Scottsdale indicated interest. She promised to send the URL: www.kansasstudy.org and asked IR Council members to review the information on the website. Those interested should please contact her. There is no cost for participation in the study for this year and perhaps next year.

Postsecondary Ed Opportunity (handouts)

-- Donna Silber

Donna distributed a report recently published by "Post Secondary Education Opportunity" relating to PELL recipients by college. Some of the data on the report were

incorrect and Donna penciled in the correct data on the hand-outs. The group discussed problems with the methodology.

The ranking of Maricopa Colleges was based on the assumption that the number of students who receive a PELL grant depended on how much money a college provides. Mary noted this was an overly simplistic way of looking at things because the criteria do not account for the backgrounds of students. For instance, she said, students from her college come from a different background from those of Estrella Mountain and using those criteria will give an inaccurate picture of her college. Paul Marsh added that those measures compared apples with oranges. Georgia had shared these concerns previously with the CEC.

Donna will send the URL so IR Council members can get more information on the methodology. She will continue to work with IPEDS to get more accurate numbers.

IPEDS

-- Donna Silber

An IPEDS technical review panel is recommending that the three IPEDS human resources reports (Employees by Assigned Position, Salaries and Fall Staff) should be merged into one report (with three sections) to simplify reporting and ensure data consistency and accuracy. IR Council members have until Feb. 15 to send feedback and comments for Donna to pass on to IPEDS. Rene asked if Donna had seen IPEDS' proposed definition of faculty. She said she hadn't but there are suggestions of using terms such as "instructional employee" which in turn requires further definition. For now though, colleges are allowed to define "faculty." At Maricopa, Gerry Bradshaw will be the lead person for submission of the HR data.

IPEDS has recently introduced a new data set cutting tool that allows one to access 18 years of data and export values to Excel and SPSS. Donna offered to do a demo at a future IR Council meeting. Also, Jan will do a demo on the NCCBP cohort comparison tool at the next meeting.

90-10 Report

-- Linda, Georgia

A copy of Glendale's 90:10 Summary for FY 2005-06 was distributed as a sample. Linda created this while at GCC. The report raises various issues: 1) dual enrollment (to include or not) and terms to use; 2) Cross-referenced courses; 3) Even within colleges, the differences in the various divisions also create distortions. For instance, Mathematics and Science have both lab and lecture hours. When credit hours are converted to load hours, it creates more RFPs because there are more load hours to divide; 4) All the Dual Enrollment courses at Estrella Mountain are taught by adjunct faculty who are not computed in the RFP. The output may not accurately reflect the situation in the college.

The formula looks at how many people are hired. Jan said the big question was how many positions each college has as against how many they should have. Rene said a lot of the elements on the GCC report can be used and others cannot. There was therefore a need to decide what should be used. Georgia said it might help if the IR Council can have a consensus on some common set of criteria. The discussion raised the need to seek further clarification to help the colleges decide whether the report can be done by college and still arrive at comparable data. Georgia said she would send an e-mail out to all and try to get a consensus.

Institute – Question from College

-- Georgia Gudykunst

Georgia alerted IR Council members to the possibility that the FEC might be asking them for feedback on two proposed studies using Maricopa data. The studies are based partly on a proposal submitted to the FEC by Sue Kater. Mary and Paul asked for more information such as the purpose and funding. Georgia will ask Sue to send a copy of the proposal to the Council and discuss the institute proposal at the next meeting.

CPIII

-- Tracy Salter

Tracy distributed CPIII reports to the directors. These reports had previously been given to Occupational Deans. She noted the absence of wage data and mentioned that Arizona Western College is currently negotiating with the Department of Economic Security for access to wage data.

ACE

-- Linda Hawbaker

Linda is finalizing the summary report for the Foundation for Accountability. The deadline for the colleges to submit their ACE Cohort data (2003-4 entering cohort) is March 1.

SPSS

-- Tracy Salter

Tracy handed out instructions on SPSS set up. The software is available in the shared folders. She suggested that colleges load the software on their local drive as this speeds up the download. The license remains on the network.

ArcView 9.0 Update

-- Nancy Osborne and John Snelling

The ArcView software is available on the shared folder but users will have to use Nancy's registration information to access it. Maricopa has entered a partnership with ASU GIS lab granting the District access to data. Some of these data will be placed in the shared folder.

ASSIST (handout)

-- Tracy Salter

Maricopa has proposed some changes to Assist. These are: adding field for hours attempted on 45th Day, adding flag for fulltime (Y/N) and adding value for SRK Cohort (3= Don't Know). The changes raised a question: Does MCCCCD want to submit students who had completely withdrawn prior to 45th Day? Paul wanted to know if it's really a 45th Day if students who withdrew are included.

Two categories of students may be affected by the changes: those who had withdrawn before 45th Day and were enrolled in a university, and those who were in college on the 45th Day but were concurrently enrolled in the university.

On the ASSIST data sharing agreement between ASU and the community colleges, Georgia said ASU wants to re-write the agreement. There was therefore no rush in returning the signatures, as was directed at the November meeting. There was a discussion about the frequency of data submission to ASSIST. There was still no consensus on if data should be sent more than once a year. Georgia said the discussion will continue at a future ASSIST steering team meeting.

MIRA – feedback on risk matrix, glossary (handout)

-- Georgia Gudykunst

Georgia distributed materials on the Maricopa Integrated Risk Assessment. She asked members to read them and send feedback, if any, to her within two weeks. She will forward to MIRA.

Adjournment: 12:02 p.m.

Next meeting: Feb. 16, 2005