



IR Council Meeting
District Office, Maricopa Room
February 15, 2006
Meeting Minutes

MEMBERS:

Tracy Salter, DO; Linda Hughes, SC; Laurie Cohen, SC; Brandon Mesanko, PC; Damita Kaloostian, PC; Ajit Kelkar, DO; John Snelling, EM; Christina Santa-Cruz, MC; Crystal Theaker, CG; Linda Hawbaker, DO; Georgia Gudykunst, DO; Cathy Hernandez, GW; Butch Hoffman, GW; Rene Willekens, EM; Jim Waugh, GC; Dan Huston, DO; Paul Marsh, PV; Jan Binder, PC; Nancy Osborne, DO; Donna Silber, DO; Judy Holley, DO recording.

Guests: Teresa Toney, DO; Tonya Drake, DO

Colleges not represented: RS, SM.

WELCOME AND INTRODUCTION

Georgia welcomed the IR Council members and the members introduced themselves.

BRIO DATABASE PRESENTATION

John presented a Brio query that demonstrated how to search and use the tables in the AZ2040 report for year 2005.

- *The query and supporting files can be found on the file1 shared server X:\IR Shared\AZ2040_HS_Mapping.*
- *Council members indicated that it would be beneficial if the table that mapped high schools to districts would differentiate private schools from charter schools. Currently, both are designated as 'private'.*

CARL PERKINS

A handout summarizing the outcome of a Carl Perkins conference was distributed. Tracy and Rick Hansen (MCCCD Center for Workforce Development) attended the Data Quality Institute in Washington D.C. The DQI is a conference sponsored by OVAE (Office of Vocational and Technical Education) to discuss data issues related to Carl Perkins reporting. Tracy and Rick represented the Arizona postsecondary institutions at the request of Monica Baker, chair of the state-wide Occupational Administrators. At the DQI, the states reviewed the indicators and questions that came out of the DQI in Phoenix in June 2005, and stated their preferred option, and what options they could live with. Options that could not be lived with had to be supported by a reason, either philosophical or technical. The voting will be presented to OVAE, who will work with the Next Steps Working Group to prepare another set of options for the States to vote on. This will likely go to the AZ Department of Education for voting. This would apply to the FY06-07 report at the earliest or possibly the following year. The topic for the next DQI meeting in Phoenix will be technical assistance.

- *Majority of states have trouble with identification of the student's program*
- *Academic skill attainment should be deleted- suggestion from the DQI Phoenix*

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MIGRATING FROM BRIOQUERY6 to HYPERION 8

A handout reviewing the migration from BrioQuery 6 to Hyperion 8 was distributed. Dan presented information on the migration of software.

- *Timeframe to install and start using new software is no later than right after Spring break*

(The handout is available at X:\IR Council\Brio Training\Migrating from BrioQuery 6 to Hyperion 8.doc)

***Request for Dan to follow-up on issue of Brio software -SQL not refreshing after changing data? Dan does believe this issue has been resolved with Hyperion 8.

BEYOND BOUNDARIES UPDATE

Several handouts from the recent Beyond Boundaries meetings were distributed. The matrix being used by the Beyond Boundaries (BB) committee was briefly reviewed. Linda stated the new data requests generated from the BB committee might be too much for the District IE Office to handle and therefore help from the IR Council may be needed to meet the committee's reporting and data needs.

- *All reports are posted online and can be accessed with the same group password*
- *Queries will be posted out on the file1 external drive under BB/IR Council under the 3 folders of Enrollment, Retention and Degrees*

Several issues were raised by members. 1) We need to note that the dual enrollment numbers may be understated, due to lack of full updating of high school codes. One option is to include dual enrollment line on graphs to show the difference between new students - excluding dual, and new students- including dual; 2) provide BB data in advance as heads up to IR

NATIONAL COMMUNITY COLLEGE BENCHMARK PROJECT

Donna inquired on which colleges would be participating this year. Most of the colleges said they would probably participate.

- *Feedback needs to be sent in on how NCCBP defines completion and successful completion rates as this was concern to our Maricopa Community Colleges.*
- *Feedback needs to be sent in from colleges from last years success rate issues. Send emails and also via survey. The group asked Georgia to also send in this comment.*
- *What are the fees going to be for this year? \$1,000 per institution. The subscription form can be accessed on-line:
http://www.nccbp.org/_FileLibrary/FileImage/Subscription2006.pdf*
- *Definition - Distance learning-pro- 6 or more students*
- *We only have about 30 more days to send in our comments and complete surveys*

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LEGISLATION CHANGES

Linda gave update on the state legislature changes that would affect Maricopa.

- *Change of definition of what state would fund for credit courses.*
- *Course will have to be part of degree or certificate or be transferable.*

Georgia distributed a document reviewing proposed legislation to use high school identifiers (SAIS ID) to track secondary students into college. This is now on hold.

DIVERSITY COUNCIL REPRESENTATIVES

Teresa Toney and Tonya Drake distributed a handout and presented information to the IR Council regarding Diversity Advisory Council, Student & Working Conditions Workgroups.

- *Explore developing an Institutional Research/Effectiveness plan for the district specific to diversity/inclusiveness issues*
- *What is our campus climate- based on events that happened –taking a systemic approach*
- *Funding is issue-DO needs to fund at least some of monies to get college support to implement research*
- *If categories regarding campus climate are provided to IR Council –the Council could create small sub committee to discuss questions for survey*
- *Pilot date could be Spring 2007- IR Council members recommended a phased implementation approach that would work into existing college survey schedules instead of requiring a separate survey to be implemented in Spring 2007.*

IPEDS REPORTS

Donna distributed IPEDS-Human Resource reports to the colleges.

OTHER TOPICS

- *Jan stated there was a request from PC faculty to run 9010 report with summer data. Georgia indicated that FEC president stated that they will not be requesting a 9010 report this spring.*
- *Georgia asked IR Council to sign up for the National Community College Council for Research & Planning - \$40 a year – info at <http://www.ncccrp.org> .*
- *MAT conference is March 29. The ASSIST meeting is March 29; the AZ AIR annual meeting is March 30, 2006.*

NEXT MEETING DATE

The next IR Council Meeting will be held on Wednesday, March 22, 2006. The meeting will be held at Phoenix College, in the Student Life Conference Room in the Hannelly Center downstairs from the cafeteria from 9:00 a.m. until 12:00 p.m. See attached map.