



IR Council Meeting

April 19, 2006 at District Office, Maricopa Room

Attendance: Beth Hunt-Larson, Jan Binder, Linda Hughes, Linda Hawbaker, Tracy Salter, Damita Kaloostian, Jeff Simonson, Crystal Theaker, Christina Santacruz, Susan Starrfield, Genevieve Winters, Rene Willekens, Amber Daines, Dan Huston, Keith Cantor, Ajit Kelkar, John Snelling, Brandon Mesanko, Mary Day, Georgia Gudykunst, Donna Silber, Judy Holley (recording). Teresa Toney –guest speaker.

Hyperion Query on ASSIST.

Tracy distributed several handouts on a query to find concurrent enrollment at the college and a university in the ASSIST system. The training materials are at ieexternal\$\IR Council\Brio Training\IR Council meetings\concurrent enrollment on ASSIST. The final query and documentation are at ieexternal\$\IR Council\ASSIST\ASSIST Queries\College Queries. File name is concurrent enrollment.

Environmental Scans Matrix.

SPAC requested colleges to provide information needed related to significant data, survey tools, wish list, etc. It was suggested that we refer back to the Strategic Planning Matrix created a few years ago by the council.

Students Table.

- Doing QA on students table.
- There will not be a 1 to 1 corresponding SIS to EMPLID as students with multiple SIDS' in the old SIS have been collapsed into to one EMPLID as part of the data cleansing. When doing a new query, it will be necessary to use Legacy SID when using the students table if you're looking for historical SID's.
- Speed will be good.

DSS- Database Usage by Non-IR Members.

- Do the users have to have formal training? The council thought that formal DSS training should continue since there is a lot of interaction and questions asked at the sessions.
- "How to" to training was more engaging. Restructuring training to answer business questions has worked better than teaching tool concepts.
- The council did not think web training would be as effective.
- Another change was getting user ids created prior to the training, then using the DSS reports instead of the training reports.
- Access is too strict-signatures required by IR directors. What about process to get access? Too many hurdles to get access. The council agreed to not require new DSS users to use the access form.
- The council said that month training needs to be available so people don't have to wait to get access to DSS.
- Targeting training to either student services vs. instruction.
- Change is needed getting colleges to send their data to district at the same point in time during the week in order to provide comparable data across colleges.

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Update on Assist.

ASSIST staff will research whether the existing agreement on who can access ASSIST data. Does it cover individual MCCCDC colleges accessing all of MCCCDC data? (The ASSIST Steering Committee did not have an objection to the above proposal.)

Update on IRB Process.

Georgia, Debbie Thompson, Carol Hale, Maria Harper-Marinick and Maggie McConnell met last week regarding IRB and grants process.

- Grants office needs to review 100 or more grants very soon in terms of whether the proposals involve HSR. We need to be as clear as possible- to be moving to an IRB. Establish timeline for human subjects review. Human subjects review. Would some of our IR members be willing to help review grant proposals during the summer for an Interim process? We would need to go through some type of training. Volunteers: Susan, John and Jan.

Transcript Report.

Tracy distributed college specific reports on the transcripts sent out over the last 3 years. She sent an e-mail to the IR Council explaining the report, and the location on ieexternal\$ (IR Shared\Transcripts) It was requested that Tracy send the e-mail and report to the A&R Directors.

OE Students Financial Aid.

Ad hoc request. Auditor of the Department of Education requested a list of students receiving financial aid, who were enrolled in an OE/OE course, and had not completed the course during the term in which the funds were awarded. That information has been provided to your Financial Aid Departments.

NCA Report – waiting for Gerry Bradshaw portion

NCCBP-see handouts

You will need your Fall 2005 IPEDS HR reports to complete the report

- NCCBP due June 15
- Change on NCCBP - added success rates
- Will have materials in shared folder week 29th of April
- HLC Annual Report due May 15

Online Retention & Success Rates. RSC

Genevieve needs input from the council. How many students are dropping from online courses and why? Need to look at Fall 2005. This is a request from Karen Mills from the Development Team.

Data Sharing Policy Group.

Linda provided an update on the group working on the Identity Management policy and regulations. A policy on the Access, Use and Protection of Data is being drafted for the Governing Board and a more technical group is working on the administrative regulations to define operational standards and practices.

Update on Servers.

Bob Carrigan helping us with old servers. Changes are on servers used in reporting and will not be noticeable to the researchers.

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Record Retention. Guest Speaker: Teresa Toney

Teresa distributed handouts. She needs input on value of the data kept. Please send input via email to Teresa.

- Electronic database.
- How long should Maricopa retain this data?
- The functional areas need to be assessed and eventually trained on.
- Would be nice to standardize across the district.
- They need to identify a custodian.
- Focus later on specific IR retention schedule.

IRIS Update.

- Student table almost done, on last QA
- Test database will take 6-8 weeks
- Student sections done but not QA'd
- ITS will affect IRIS migration

NCCBP Form 3 Query.

Tracy stated that prior years' NCCBP Form 3 (Student Performance at Transfer Institutions) did not include the E grades at the universities. E is the letter grade for Failing. IR Council agreed that the grades to be measured should be A, B, C, D, E and P

It was requested that the titles in the pivot tables for NCCBP be clarified.

9010.

FEC has no intention to change the 9010 policy on staffing. Use the same instructions as last year. (Note: The health prefixes have changed based on VP preview.)

Next Meeting. May 17th, 9:00 a.m., Maricopa Room, DO

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Top 5 Challenges related to Enrollment to be addressed. Discussion by IR Council

Key Issues Facing the Community College

The Strategic Planning Steering Team requested that the IR Council provide insights on key issues that may be challenges to enrollment growth and student success. The Council identified six issues:

Employment Cost/Benefit

- Impact of full employment rate (forgoing income for education)
- Cost of living (may not allow for cost of education)

Scheduling

- Stuck in old models (Rio is exception)
- Limited flexibility for people who work
- Need more focus on convenience (time, place, service, schedule)
- Experiencing clinical scheduling issues (full capacity, with wait lists)

Staffing

- Percentage of residential faculty teaching (ex. some colleges at <50%) and teaching evening courses
- Consistency of adjunct faculty teaching quality
- Issue of how MCCCDC funded growth (move to greater adjunct staffing some colleges)
- Impact of faculty release time
- Workload in some disciplines/areas (faculty/staff) is overwhelming (inequitable workloads)
- Need higher expectations for faculty office hours being held

Student Pipeline/Preparedness

- High drop out rate in high school
- Low results on AIMS and other measures
- Impact on students persisting in college
- Impact on students completing awards
- People are questioning if MCCCDC budget dependent on student failure (generating FTSE)
- Inappropriate placement and assistance; what are options (ex. mandatory placement)?

Competition

- Brain drain ~ ASU is picking off top students
- ASU University College
- Internal competition, yet seeing some cooperative marketing (EM, GC)
- ASU provides "free ride" for low income students
- Board of Regents provides "free ride" for students who excel on AIMS - at ASU,NAU,UA
- Board of Regents recruit students in high school sophomore/junior year
- Private colleges targeting community college student market

Privatization of Public Education

- Decline in state funding (costs pushed off to students and public through tuition, taxes)
- Impact of semester fee for selected markets (ex. personal interest)
- Fitness center decline in enrollment (not competitive with private market)
- Pricing impact on some market
- ASU tuition increase and reallocation to low income students