

ACTION ITEM

Governing Board Agenda

Meeting Date: August 25, 2009

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
VI.C.1	CFS Release 12 Upgrade	Darrel Huish

Recommendation

It is recommended that the Governing Board approve the expenditure of \$530,000 for the upgrade of the College Financial System (CFS). This project will be comprised of multiple consulting and training components, with each component to be awarded to approved vendors through the competitive selection process outlined by purchasing policies. The Information Technology Council (ITC) reviewed and approved this project at the July 15, 2009 meeting.

Justification

Maricopa's College Financial System (CFS) is based on Oracle's eBusiness Suite of enterprise applications. These applications have a life cycle that requires periodic upgrades; since the original installation of Oracle Financials in 1996, MCCCDC has upgraded the application three times. Keeping our enterprise systems up to date provides several advantages such as new and improved functionality to enable business process improvement, availability of technical support including data fixes and regulatory updates, and access to security alerts and critical patch updates to maintain system integrity. In addition to upgrading the software, this project will:

- Evaluate current system issues and operational requirements
- Review current business process for improvement opportunities
- Implement additional system functionality
- Provide technical training for system support
- Provide functional training for system users

<u>Funding</u>	<u>Approvals/Certifications</u>
<u>Source:</u> 2004 GO Bond Funds <u>Account Identification:</u> 730-701-754420	Chancellor _____ Academic & Student Affairs _____ Business Services _____ Human Resources _____ ITS_ _____ Res Dev & Cmty Relations _____ College President _____

Project Budget

The breakdown of the costs for the upgrade project is as follows:

Current System Evaluation	41,000
Upgrade Application	405,000
Technical Training	45,000
Functional Training	39,000
Total	<u>\$530,000</u>

Project Milestones

The following chart details project milestones and estimated dates of completion:

Milestone	2009						2010												2011						
	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	
System Evaluation			★																						
RFP for Consulting Services				★																					
Vendor Selection						★																			
Project Kickoff							★																		
Technical Training									★																
User Testing Round I										★															
User Testing Round II															★										
System Acceptance Testing																		★							
Functional Training																			★						
Application Rollout																						★			