



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD  
JUNE 23, 2009**

**MINUTES**

An executive session and regular meeting of the Maricopa County Community College District Governing Board was scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

**PRESENT**

**GOVERNING BOARD**

Colleen Clark, President  
Randolph Lumm, Secretary  
Debra Pearson, Member  
Don Campbell, Member  
Jerry Walker, Member

**ADMINISTRATION**

Rufus Glasper  
Sylvia Manlove for Maria Harper-Marinick  
Debra Thompson  
Darrel Huish  
Steve Helfgot  
Al Crusoe  
Anna Solley  
Pete Kushibab  
Paul Dale  
Shouan Pan  
Ken Atwater  
Ernie Lara  
Jolyne Ghanatabadi for Gene Giovannini  
Linda Thor  
John Schroeder for Maria Hesse  
Jan Gehler  
Velvie Green

<b>CALL TO ORDER</b>	The regular meeting was called to order at 6:32 p.m.
<b>EXECUTIVE SESSION</b>	The executive session was called to order by President Clark at 5:00 p.m.
<b>PLEDGE OF ALLEGIANCE</b>	The assembly pledged their allegiance to the United States of America led by Governing Board Member Debra Pearson.
<b>CLASS ACKNOWLEDGEMENTS</b>	There were no classes present.
<b>CITIZEN'S INTERIM</b>	Three citizens came forward:

**Tyler Enstrom**

Mr. Enstrom came forward to speak on behalf of Tia Hoyes whose name appeared on the employee separations this evening. He read a letter documenting her experiences with the Human Resources Division from the time she went on FMLA until being advised that her employment was being terminated as of June 23, 2009. A copy of her letter and documentation is included with these minutes.

**Castillanna Scott**

Ms. Scott came forward representing parents with children who had attended the GCC Children's Center. She stated that the children's center at GCC provided excellent care and supervision for their children. Parents were told that this closure would be temporary and that the replacement center would not have the same values. She stated parents were not given sufficient time to find another place and that the federally funded program that will be taking its place is targeted at the middle class and will not serve as many families as before. It is her understanding that families will not have to be enrolled in classes. The previous center was amazing and the new HeadStart Program will not be the same. Beliefs will not be the same.

**Debra Bedard**

Ms. Bedard also came forward to speak on the closure of the GCC Children's Center. She stated that phone calls made to GCC Administration have not been returned and they have been treated disrespectfully. She appealed that this situation be looked at for the sake of the children affected. They are the future generation and their voices need to be heard.

**BOARD MEMBER  
REPORTS**

Governing Board Member Debra Pearson thanked Dr. Glasper for the opportunity of being able to attend the ACCT Leadership Institute the previous week. She encouraged that this institute be made mandatory for all future board members prior to them taking office. While in Washington, she visited with members of Arizona's Congressional Delegation, including John Shaddegg, Jeff Flake, Trent Franks, and Maricopa's Federal Lobbyists. She also reported on a jobbing activity hosted by Glendale Community College and the Southwest Jobbing Network. She expressed appreciation to Scott Schulz who helped plan this program. Mrs. Pearson reported on the Arizona legislative bill process and encouraged board members to actively use their strengths and influence to acquire money for the community colleges. She apologized to Vice Chancellor Debra Thompson for incorrectly stating at the last board meeting that the state's budget had been sent to the Governor for her signature.

**CHANCELLOR'S REPORT** Chancellor Glasper reported on his attendance at a conference funded by Lumina Foundation aimed at getting community colleges across the country to look at how they development educational programs. Maricopa signed an MOU with Arizona State University in December and this program could be adopted by community colleges across the state. With Governor Brewer's recommendation that the number of baccalaureate degrees be increased by 50%, Maricopa is currently working with Lumina on a project where they will contribute \$2 million by September.

**SECRETARY'S REPORT** There was no report.

**FACULTY REPORT** There was no report.

**EMPLOYEE GROUP REPORTS** PSA President Stephen Zipperer provided an overview of the PSA Employee Group's accomplishments this past year. Activities included the annual summer conference, a leadership retreat, various food drives and fund raising activities. He acknowledged the wonderful assistance he received from Chris Hoeffler, past PSA President, Vice Chancellors Crusoe and Thompson, as well as staff in Human Resources and EOLT. A copy of his presentation is included with these minutes.

**VICE CHANCELLOR REPORTS** There were no reports.

**COLLEGE REPORTS** The following reports were made:

Paradise Valley Community College President Dr. Paul Dale and Mesa Community College President Dr. Shouan Pan highlighted the accomplishment of faculty scheduled to be approved for Emeritus Distinction on this evening's board agenda. They were: Dr. Richard Malena, Faculty at MCC; Jane S. Marks, Biology Faculty at PVC; and Gene A. Rister, Art Humanities Faculty at PVC.

**STUDENT LIFE REPORT** The following students from GateWay Community College were present to report on their activities: Luis Rivera, Jules Ko, and Jonathan Carrillo. Their activities included hosting a district-wide leadership conference, attendance of the Associated Student Government Conference in California, visiting the Museum of Tolerance, hosting the Alba Festival featuring the Italian culture, witnessing GateWay students compete in the Arizona SkillsUSA at Work and taking first, second, and third place in the competition.

**ACCA/AADGB REPORT** Governing Board Member Jerry Walker, AADGB Representative, announced there was no report.

**LEGISLATIVE UPDATE** Chancellor Glasper reported that a legislative report had been provided for each board member. (A copy is included with these minutes.)

**AWARDS AND RECOGNITIONS** There were no awards or recognitions.

Governing Board Member Debra Pearson

**APPROVAL OF THE AGENDA** President Clark requested a motion to approve the agenda.

**MOTION** **MOTION NO. 9567**  
Governing Board Member Don Campbell moved that agenda be approved.

**APPROVAL OF CONSENT AGENDA** President Clark requested approval of the Consent Agenda.

The following items were included on the Consent Agenda:

**A.1 APPROVAL OF THE MAY 5, 2009 GOVERNING BOARD STUDY SESSION, THE MAY 26, 2009 GOVERNING BOARD MEETING, THE MAY 29 GOVERNING BOARD RFP ADVISORY COMMITTEE MEETING, AND THE JUNE 9, 2009 PUBLIC HEARING**

**B.1. APPROVAL OF FACULTY EMERITUS DISTINCTION – MESA COMMUNITY COLLEGE** - award Faculty Emeritus Distinction to Mr. Richard Malena.

**B.3. APPROVAL OF APPOINTMENT OF GOVERNING BOARD MEMBER TO SEAT ON MARICOPA COMMUNITY COLLEGES FOUNDATION BOARD OF DIRECTORS** - approve the appointment of Debra Pearson as a non-voting, *ex officio* member of the Maricopa Community Colleges Foundation Board of Directors effective July 1, 2009. This is an open ended appointment and may be reviewed by the Board at its discretion.

**B.5. APPROVAL OF FACULTY EMERITUS DISTINCTION – PARADISE VALLEY COMMUNITY COLLEGE** - award Faculty Emeritus Distinction to:

Jane S. Marks – Biology Faculty  
Gene A. Rister – Art Humanities Faculty

**B.6. APPROVAL OF ASRS ASSESSMENT** - approve the payment of a one-time assessment of \$310,607.28. This is an actuarially calculated liability to the Arizona State Retirement System (ASRS).

**C.1. CONSIDERATION OF EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**C.2. CONSIDERATION OF SPECIALLY FUNDED EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**C.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**C.4. CONSIDERATION OF SEPARATIONS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**C.6. CONSIDERATION OF WORKERS COMPENSATION SELF-INSURANCE** - approve the award of RFP 2898-5 to Tristar Risk Management for a period of one year (7/1/09 - 6/30/10) with four (4) annual renewal options available for FY 10/11 through FY 13/14.

The premium renewal rates are:

Annual Claims Administration Fees - \$40,591  
Annual Brokerage Administration Fees - \$7,500

Rates for 2009 are subject to MCCCCD loss experience and payroll exposures. The current premiums are:

Excess Workers' Compensation - \$79,819,  
Guaranty Surety Bond - \$13,740  
Out of State Workers' Compensation - \$3,347

**D.1. APPROVAL OF CURRICULUM PROGRAM AND COURSE PROPOSALS** - that the proposals be approved as submitted.

**D.2. APPROVAL OF AGREEMENT FOR DUAL ENROLLMENT WITH PUBLIC SCHOOL DISTRICTS** - authorize entry into Intergovernmental Agreements (IGA's) on behalf of its colleges with the public school districts listed below for their dual enrollment programs.

State of Arizona, Department of Juvenile Corrections

**D.3. APPROVAL OF INTERGOVERNMENTAL AGREEMENT**

**BETWEEN GATEWAY AND GLENDALE COMMUNITY COLLEGES AND THE CITY OF PHOENIX** – approve an amendment to the Intergovernmental Agreement dated June 2007 in the amount of \$101,906 to provide Workplace Readiness training to Workforce Investment Act (WIA) Title I Adult and Dislocated Workers. This intergovernmental agreement is between GateWay Community College, Glendale Community College, and the City of Phoenix. The amended agreement period is from July 1, 2009 through June 30, 2010.

**D.4. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MESA PUBLIC SCHOOLS AND MESA COMMUNITY COLLEGE – LATINO LIAISON** - approve an Intergovernmental Agreement for 2009-2010 between Mesa Public Schools (MPS) and Mesa Community College (MCC) to provide for the joint acquisition of a person to develop community partnerships and to offer liaison functions with the Latino community in Mesa on behalf of both institutions.

**D.5. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MESA PUBLIC SCHOOLS AND MESA COMMUNITY COLLEGE – MESA EXPERIENCE CORPS** - approve an Intergovernmental Agreement for 2009-2010 between Mesa Public Schools (MPS) and Mesa Community College (MCC) in order to continue to operate in the Mesa Experience Corps providing civic engagement opportunities for baby boomers and older adults in the area of education. Experience Corps (EC) is a national program that recruits trains and places older adults in tutoring and mentoring service opportunities with K-12 students. This is being offered in conjunction with our partner, Mesa Public Schools.

The purpose of the IGA is to provide for the joint acquisition and use of personnel to serve as the Experience Corp Program coordinator as required by the grant, and other planning functions for the two agencies, (Mesa Community College and Mesa Public Schools) as deemed necessary by each individual party. In addition, partnership and liaison ideas shall be shared and become the property of each party to this Agreement, through ownership of reports.

**D.6. APPROVAL OF RIO SALADO COLLEGE INTEGRATED ENGLISH LITERACY AND CIVICS - FY JULY 1, 2009 – JUNE 30, 2010** - approve a grant award with the Arizona Department of Education, Division of Adult Education on behalf of Rio Salado College. This agreement is for a continuation grant of \$330,498 to extend English Literacy and Civics education to adults in Maricopa County for the period of July 1, 2009 through June 30, 2010. This grant will supplement the existing countywide Adult Basic Education grant currently administered by Rio Salado College.

**D.7. APPROVAL OF RIO SALADO COLLEGE COUNTYWIDE ABE/GED/ESOL PROGRAM – FY JULY 1, 2009 – JUNE 30, 2010 -** approve a grant award with the Arizona Department of Education, Division of Adult Education, on behalf of Rio Salado College. This agreement is for a continuation grant of \$1,186,030 of state funds and \$1,232,814 of federal funds to extend the Countywide Adult Basic Education (ABE), GED preparation (high school equivalency diploma), and English for Speakers of Other Languages (ESOL) program for the period of July 1, 2009, to June 30, 2010.

**D.8. APPROVAL OF GRANT AWARD FROM THE U.S. DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION TO GATEWAY COMMUNITY COLLEGE FOR DESIGN AND CONSTRUCTION OF A BIOSCIENCE INCUBATOR -** accept an award of \$3,000,000 from the U.S. Department of Commerce, Economic Development Administration for the design and construction of a bioscience incubator and training facility at GateWay Community College.

**D.9. APPROVAL OF GWECHS 2009-2014 TECHNOLOGY PLAN -** approve the 2009-2014 GateWay Early College High School “Technology Plan.”

**D.10. APPROVAL OF U.S. DEPARTMENT OF EDUCATION GRANT AWARD FOR UPWARD BOUND PROGRAM AT SOUTH MOUNTAIN COMMUNITY COLLEGE -** accept the U.S. Department of Education grant award in the amount of \$249,998 for the Upward Bound program at South Mountain Community College. Funds were awarded for year three of a four-year TRIO grant, beginning 9/1/2007 and ending 8/31/2011.

**E.1. APPROVAL OF WATERLINE EASEMENT FOR PUBLIC SAFETY BUILDING AT GLENDALE COMMUNITY COLLEGE -** grant an easement to the City of Glendale to install and maintain water facilities for the new Public Safety Building at Glendale Community College.

**E.2. APPROVAL OF SRP UTILITIES EASEMENT AT MESA COMMUNITY COLLEGE AT RED MOUNTAIN -** grant an easement to Salt River Project (SRP) to install and maintain electrical facilities to support the new construction at Mesa Community College at Red Mountain.

**E.3. APPROVAL OF CONTRACT AWARD FOR LIBRARY BUILDING SIDEWALK PROJECT AT SCOTTSDALE COMMUNITY COLLEGE -** award a contract in the amount of One Hundred Thirty-One Thousand Eight Hundred Eighty-six and 94/100ths Dollars (\$131,886.94) to Diamond Ridge Development Corporation for the Library Building sidewalk replacement at Scottsdale Community College.

**E.4. APPROVAL OF LICENSE AGREEMENT BETWEEN NORTHERN**

**ARIZONA UNIVERSITY AND MESA COMMUNITY COLLEGE -** approve the License Agreement that identifies the terms in which NAU will lease office space from MCC at their Southern and Dobson campus from July 1, 2009 to June 30, 2012.

**E.14. APPROVAL OF LEASE EXTENSION FOR FREEWAY VILLAGE SHOPPING CENTER ON BEHALF OF RIO SALADO COLLEGE -** approve a 12 month lease extension of the Freeway Village Shopping Center on behalf of Rio Salado College. The monthly rate has been reduced from the current rate of \$15,913.00 per month or \$15.81 per square foot to \$15,598 or \$15.50 per square foot.

**MOTION**

**MOTION No. 9568**

Mr. Walker moved for approval of the Consent Agenda. Motion approved 5-0.

**B.2. APPROVAL OF PROPOSED AMENDMENT TO JURY DUTY POLICY -** review and adopt the proposed amendment to the policy language for jury duty service by employees. As this language rests in the All Employee Policy Manual, changes require approval by the Governing Board.

**MOTION**

**MOTION No. 9569**

Mr. Lumm moved for approval of Item V.B.2. Motion approved 5-0.

**B.4. APPROVAL OF EMERGENCY DECLARATION PROCEDURES -** approve the use of the attached Emergency Declaration template in the event it is necessary to declare an emergency.

**MOTION**

**MOTION No. 9570**

Mr. Lumm moved That Item V.B.4 be approved. Motion approved 5-0.

**C.5. CONSIDERATION OF EMPLOYEE POLICY MANUALS -** approve the following Policy Manuals: All Employee, Adjunct Faculty, Chancellor's Executive Council (CEC), College Safety, Crafts, Maintenance and Operations (M&O), Management, Administrative & Technological (MAT), Professional Staff Association (PSA), Residential Faculty, and Specially Funded. The summaries of changes have previously been provided to the Governing Board Members for their review.

**MOTION**

**MOTION No. 9571**

Mr. Walker moved that Item V.C.5 be approved. Motion approved 5-0.

**E.5. APPROVAL OF PROPOSED BUDGET FY 2009-2010 – GATEWAY EARLY COLLEGE HIGH SCHOOL -** approve the 2009-2010 proposed budget for Gateway Early College High School (GWECHS) in the amount of \$1,683,609.

MOTION

**MOTION No. 9572**

Mr. Lumm moved Item V.E.5 be approved. Item V.E.5 approved 5-0.

**E.6. APPROVAL OF PROPOSED BUDGET FY 2009-2010 – TEACHER PREPARATION CHARTER HIGH SCHOOL** - approve the 2009-2010 proposed budget for Teacher Preparation Charter High School (TPCHS) in the amount of \$493,632.00.

MOTION

**MOTION No. 9573**

Mr. Lumm moved Item V.E.6 be approved. Item V.E.6 approved 5-0.

**E.7. APPROVAL OF CONTRACT AWARD FOR THE PHYSICAL PLAN BUILDING EXPANSION AND RENOVATION AT ESTRELLA MOUNTAIN COMMUNITY COLLEGE** - award a contract in the amount of Five Hundred Fifty-nine Thousand Seven Hundred Forty-one and no/100ths dollars (\$559,741.00) to WESPAC Construction for additions and renovations to the Physical Plant building at Estrella Mountain Community College.

MOTION

**MOTION No. 9574**

Mr. Lumm moved Item V.E.7 be approved. Item V.E.7 approved 5-0.

**E.8. APPROVAL OF CONTRACT AWARD FOR NEW PARKING LOT AND DRIVEWAY AT GLENDALE COMMUNITY COLLEGE NORTH** - provide - award a contract in the amount of Five Hundred Sixty-Seven Thousand Seven Hundred and no/100ths Dollars (\$567,700) to ALR Construction, Inc. for the construction of a new parking lot and driveway at Glendale Community College North.

MOTION

**MOTION No. 9575**

Mr. Lumm moved Item V.E.8 be approved. Item V.E.8 approved 5-0.

**E.9. APPROVAL OF CONCEPTUAL APPROVAL FOR A NEW INTEGRATED EDUCATIONAL BUILDING (IEB) AT GATEWAY COMMUNITY COLLEGE** - provide Conceptual Approval for the new Integrated Educational Building (IEB) at GateWay Community College, with a Total Project Budget of \$51,662,192.

MOTION

**MOTION No. 9563**

Dr. Campbell moved Item V.E.9 be approved. Item V.E.9 approved 5-0.

**E.10. APPROVAL OF FIRST/PARTIAL GMP AWARD FOR NURSING/EXERCISE SCIENCE RENOVATION AND ADDITION AT MESA COMMUNITY COLLEGE** - award a contract for the Guaranteed Maximum Price (GMP) in the amount of Nine Hundred Twenty-four Thousand Nine Hundred Thirty-Eight Dollars (\$924,938.00) to McGough Companies Southwest, Inc. for the Nursing/Exercise Science Renovation and Addition at Mesa Community College. This is the first of two GMP

awards to McGough for the construction of this project.

MOTION

**MOTION No. 9576**

Dr. Campbell moved Item V.E.10 be approved. Item V.E.10 approved 5-0.

**E.11. APPROVAL OF CONTRACT AWARD FOR 2009 ANNUAL SUMMER PAVEMENT MAINTENANCE** - approve a contract award in the amount of Eighty-Six Thousand Four Hundred Sixty and no/100ths Dollars (\$86,460.00) to Regional Pavement Maintenance to provide annual preventive maintenance and rehabilitation of the asphalt paving at twenty-three parking lots at the following locations: PC, GCC, GWCC, MCC, MCC Red Mountain, RSC, SMCC, PVCC, DSSC and DSSC-Wood Street.

MOTION

**MOTION No. 9577**

Dr. Campbell moved Item V.E.11 be approved. Item V.E.11 approved 5-0.

**E.12. APPROVAL OF CONSULTANT SELECTION FOR HANNELLY CENTER EXPANSION AND LC REMODEL AT PHOENIX COLLEGE** - approve the selection and award a contract, with a budget amount of \$2,450,000, to RNL Design to provide architectural and engineering services for the Hannelly Center Expansion at Phoenix College.

MOTION

**MOTION No. 9578**

Mrs. Pearson moved Item V.E.12 be approved. Item V.E.12 approved 5-0.

**E.13. APPROVAL OF CONTRACT AWARD TO ACCESS AND EGRESS FOR GCC REPLACEMENT DOOR LOCKS** - award a contract in the amount of \$316,282.38 (base bid of \$292,472.58 plus tax) to: Access & Egress for the purchase and installation of campus-wide replacement door locks for forty-three buildings on its main campus

MOTION

**MOTION No. 9579**

Mr. Lumm moved Item V.E.13 be approved. Item V.E.13 approved 5-0.

SPECIAL  
MEETING

**F.1. PUBLIC HEARING ON PROPOSED BUDGET FY 2009-2010 – GATEWAY EARLY COLLEGE HIGH SCHOOL**

**F.2. PUBLIC HEARING ON PROPOSED BUDGET FY 2009-2010 – TEACHER PREPARATION CHARTER HIGH SCHOOL**

**F.3. ADOPTION OF PROPOSED BUDGET FY 2009-2010 – GATEWAY EARLY COLLEGE HIGH SCHOOL** - adopt the 2009-2010 proposed budget for Gateway Early College High School (GWECHS) in the

amount of \$1,683,609.

MOTION

**MOTION No. 9580**

Mr. Walker moved Item V.F.3 be approved. Item V.F.3 approved 5-0.

**F.4. ADOPTION OF PROPOSED BUDGET FY 2009-2010 – TEACHER PREPARATION CHARTER HIGH SCHOOL** - adopt the 2009-2010 proposed budget for Teacher Preparation Charter High School (TPCHS) in the amount of \$493,632.00.

MOTION

**MOTION No. 9581**

Dr. Campbell moved Item V.F.4 be approved. Item V.F.4 approved 5-0.

**VI.A. PROPOSED AMENDMENT TO OPERATIONS POLICY TITLE** - review and adopt the proposed amendment to the “Naming of Facilities for Individuals and Organizations” section of the Board Policy for Operations.

INFORMATION  
ITEMS

**VI.B. PROPOSED AMENDMENT TO NAMING OF FACILITIES AND ACADEMIC ENTITIES REGULATION** - review and adopt the proposed amendment to the current administrative regulation titled “Naming of Facilities for Individuals and Organizations”. While this language is considered an administrative regulation and therefore an operational matter, the Governing Board has established in its General Policy Title that the naming of facilities is an action where it has elected to maintain ultimate authority.

**VI.C. STRATEGIC PLANNING UPDATE** - This is an annual strategic planning update, provided as an information item, to the Governing Board. This document identifies strategic goals the Maricopa Colleges and District Office have planned for 2009-10 and beyond and major accomplishments for FY 2007-08. This document is brought to the attention of the Governing Board each year as part of ongoing communications about efforts to implement the strategic directions that support the Maricopa Community Colleges’ vision and mission. The strategic directions provide guidance on areas for maximizing access, creating dynamic learning environments, maximizing collaboration, identifying resources for growth, recruiting and retaining a qualified and diverse workforce, and developing a strong identity.

Comments: Mrs. Pearson expressed an interesting in know how our buildings and plans are accommodating the need for a change in the use of utilities and being more self-sufficient. She also questioned the use of water and the use of new technologies. Mr. Lumm indicated he supported Mrs. Pearson’s thoughts on greener buildings and lower costs.

**MONITORING  
REPORTS**

**(VILA.)  
BUDGET ANALYSIS REPORT SUMMARY  
FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE ELEVEN MONTHS ENDED MAY 31, 2009**

Expenditure analysis indicates 77.9% of the budget has been expended this year as compared to 77.9% expended at this same point in time last year. 16.0% of the budget remains unexpended or unencumbered compared to 14.5% in the prior year. Revenue analysis indicates that \$565.6M of the budget has been recognized. The projected fund balance will increase by ~\$0.1 million this fiscal year and the projected ending fund balance for June 2009 is \$102.0M.

**NEXT BOARD  
MEETING**

President Clark announced that the next Governing Board Meetings would be a Regular Board Meeting on July 28, 2009 at 6:30 p.m. and a Regular Board Meeting on August 28, 2009 at 6:30 p.m.

**ADJOURNMENT**

The meeting adjourned at 7:35 p.m.

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Randolph Elias Lumm  
Governing Board Secretary