



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD  
OCTOBER 28, 2008**

**MINUTES**

An executive session and regular meeting of the Maricopa County Community College District Governing Board was scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

**PRESENT**

**GOVERNING BOARD**

Don Campbell, President  
Colleen Clark, Secretary  
Linda Rosenthal, Member  
Jerry Walker, Member  
Scott Crowley, Member

**ADMINISTRATION**

Rufus Glasper  
Maria Harper-Marinick  
Debra Thompson  
Steve Cresswell for Darrel Huish  
Steve Helfgot  
Al Crusoe  
Casandra Kakar for Anna Solley  
Pete Kushibab  
Paul Dale  
Shouan Pan  
Ken Atwater  
Ernie Lara  
Gene Giovannini  
Linda Thor  
Velvie Green  
Maria Hesse  
Jan Gehler

- CALL TO ORDER**      The regular meeting was called to order at 6:32 p.m.
- EXECUTIVE SESSION**      The executive session was called to order by President Campbell at 5:30 p.m.
- PLEDGE OF ALLEGIANCE**      The assembly pledged their allegiance to the United States of America led by Governing Board Member Colleen Clark.
- CITIZEN'S INTERIM**      The following citizen came forward.

- Riki J. Waugh: Ms. Waugh came forward to relate her experience with Scottsdale Community College as a result of the non-credit yoga class she had been enrolled in being cancelled midway through ten week session. A copy of her

complaint letter is included with these minutes.

**CLASSES PRESENT**      There were no classes present

**BOARD MEMBER REPORTS**      There were no reports.

**CHANCELLOR'S REPORT**      Chancellor Glasper provided the following comments

- Three Emeritus Distinction Items were being proposed for approval. He asked that the sponsoring College Presidents present commentary on these. They included
  - Dr. Jan Gehler on the recommendation for Ed O'Brien
  - Dr. Paul Dale on the recommendation for Bob Bendotti
  - Casandra Kakar on the recommendation for Joyce Lynn Marks and Dr. Philip Tate

**SECRETARY'S REPORT**      There was no report.

**FACULTY REPORT**      Faculty Executive Council President Dr. Barry Vaughn commemorated the passing of fellow faculty member Dr. Phil Carrillo and commented that he would be missed.

**EMPLOYEE GROUP REPORTS**      There were no reports.

**VICE CHANCELLOR REPORTS**      There were no reports.

**COLLEGE REPORTS**      The following reports were made:

South Mountain Community College:

- Tony Bracamonte and Margie Shultz presented a report on the Award-winning Bilingual Nursing Program which is co-sponsored by South Mountain Community College and GateWay Community College. The program is a partnership with Banner Healthcare System and was implemented in 2002. To date there have been 63 students that have passed their certifications and 55 students have elected to work for Banner. Students take their nursing classes at GWC and their core classes at SMC.

Chandler-Gilbert Community College

- President Hesse extended her congratulations to the CGCC Marketing & Public Relations Department, who recently received five Medallion Awards from the National Council of Marketing and Public Relations for 2007-2008. They received a gold Medallion for the 2002-2007 College Progress Report; and silver Medallions for the 2007-2008 college catalog; college homepage; print ad series; and recruitment compact disc (CD). She

attributed acknowledgement to Trish Neimann, Carol Crane, and Magdalena Soto for their outstanding work.

**STUDENT LIFE  
REPORT**

The following students were present to report on the activities held this year at Mesa Community College: Earl Guenthner, Spencer Morgan, Jennica Lippold. Activities included their annual fall bash during which 30 clubs participated in providing information to students.

**SYSTEMIC  
DIALOGUE  
FOLLOW-UP  
REPORT**

Dr. Josh Mackey provided an overview of the October 14 Systemic Dialogue titled "Learners are Leaders, Leaders are Learners" held at Rio Salado College. He commented that the 70 participants discussed the talent management initiative, recruitment, development and retention. Presentations were made on best practices and ideas were brainstormed for things that could be done in the future.

**ACCA/AADGB  
REPORT**

Governing Board Member Linda Rosenthal reported that AADGB met on October 1 and had discussion regarding the future of the organization. They discussed their mission statement and bylaws which will require changes in the future.

**LEGISLATIVE  
REPORT**

There was no report.

**AWARDS AND  
RECOGNITIONS**

There were no awards or recognitions.

**APPROVAL OF THE  
AGENDA**

President Campbell requested a motion to approve the agenda.

**MOTION**

**MOTION NO. 9514**

Linda Rosenthal moved that the Governing Board agenda be approved. Motion approved 5-0.

President Campbell requested a motion to approve the Consent Agenda.

The following items were included on the Consent Agenda:

**A.1 APPROVAL OF THE MINUTES OF THE SEPTEMBER 23, 2008  
REGULAR GOVERNING BOARD MEETING, THE OCTOBER 13, 2008  
SPECIAL GOVERNING BOARD MEETING, AND THE OCTOBER 14, 2008  
SYSTEMIC DIALOGUE**

**B.2. APPROVAL OF FACULTY EMERITUS DISTINCTION – SCOTTSDALE  
COMMUNITY COLLEGE - award Faculty Emeritus Distinction to Edward  
J. O'Brien.**

**B.3. APPROVAL OF VICE PRESIDENT EMERITUS DISTINCTION –**

**PARADISE VALLEY COMMUNITY COLLEGE** - award Vice President Emeritus Distinction to Robert A. Bendotti.

**B.4. APPROVAL OF FACULTY EMERITUS DISTINCTION – PHOENIX COLLEGE** - award Faculty Emeritus Distinction to:

Ms. Joyce Lynn Marks – Library Faculty  
Dr. Philip Tate - Biology

**B.5. APPROVAL OF APPROVAL OF 2008-09 DISTRICT PROPERTY AND CASUALTY INSURANCE PROGRAM RENEWAL** - approve payment of the 2008/2009 premium amounts for renewal of MCCCDC's property and casualty insurance policies per the attached schedule for the period of November 1, 2008 to November 1, 2009.

**C.1. CONSIDERATION OF EMPLOYMENTS, RESIGNATIONS, RETIREMENTS AND TERMINATIONS** – approve the proposed personnel actions with addendum.

**D.1. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MESA COMMUNITY COLLEGE & PIMA COUNTY COMMUNITY COLLEGE DISTRICT** - approve an Intergovernmental Agreement between Mesa Community College (Regional Academy) and Pima County Community College District on behalf of Pima County Community College West Campus for the 2008-2009 fiscal years. This agreement is for training and support services for the CCNA\* curriculum to be provided to Pima County Community College West Campus as a Cisco Local Academy for an annual participation fee of \$2,500.00.

**D.2. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MESA COMMUNITY COLLEGE & NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT** - authorize entry into an Intergovernmental Agreement (IGA) for the academic year 2008-2009 on behalf of Mesa Community College with Navajo County Community College District (Northland Pioneer College) to permit MCCCDC to provide dual enrollment courses as part of the Cisco Academy Computer Information Systems Courses to students attending high school within the Snowflake Unified School District No. 5 (SUSD).

**D.3. APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE GLENDALE ELEMENTARY SCHOOL DISTRICT #40 FOR ADULT BASIC EDUCATION SERVICES** - approve an Intergovernmental Agreement (IGA) with the Glendale Elementary School District #40 (GESD) on behalf of Rio Salado College. The IGA allows Rio Salado College to provide Adult Basic Education classes for parents and other adults of the GESD. The initial period of the IGA is two years, FY08-09 and FY09-10, with the provision for annual renewals for three more years.

**D.4. APPROVAL OF U. S. DEPARTMENT OF EDUCATION GRANT AWARD FOR STUDENT SUPPORT SERVICES PROGRAM AT SOUTH MOUNTAIN COMMUNITY COLLEGE** –accept the U.S. Department of Education grant award in the amount of \$231,550 for the Student Support Services program at South Mountain Community College. Funds were awarded for year four of a five-year SSS-TRIO grant, beginning 9/1/05 and ending 8/31/10.

**D.5. APPROVAL OF INTERGOVERNMENTAL AGENCY AGREEMENT (IGA) BETWEEN THE MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT AND THE CITY OF PHOENIX (FIRE DEPARTMENT)**- Accept and approve the IGA with the City of Phoenix allowing access to the City's training facilities for the purpose of enhancing the District's fire science and emergency medical technician (EMT) training and education.

**D.6. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MESA COMMUNITY COLLEGE AND MESA PUBLIC SCHOOLS** - approve an Intergovernmental Agreement between Mesa Community College (Regional Academy) and Mesa Public Schools on behalf of Mesa, Mountain View and Red Mountain High Schools for the 2008-2009 fiscal years. This agreement is for training and support services for the SC\* curriculum to be provided to Mesa, Mountain View and Red Mountain High Schools as a Cisco Local Academy for an annual participation fee of \$1,500.00.

**D.7. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN ARIZONA STATE UNIVERSITY AND MARICOPA COMMUNITY COLLEGES – ALLIANCE PROGRAM MANAGER** - approve the Intergovernmental Agreement (IGA) between the Arizona Board of Regents for and on behalf of Arizona State University (ASU) and the Maricopa County Community College District (MCCCD) to continue the ASU/Maricopa Alliance Program (Program) for three years beginning July 1, 2008 to July 1, 2011.

**D.8. APPROVAL OF MEMO OF UNDERSTANDING BETWEEN THE MARICOPA SKILL CENTER (MSC) AND NEW EDUCATION FOR THE WORKPLACE, INC. (NEWCORP) TO COLLABORATE AND PROVIDE ELIGIBLE MSC STUDENTS THE OPPORTUNITY TO EARN HIGH SCHOOL DIPLOMAS AT MSC**- approve the Memorandum of Understanding (MOU) between the Maricopa Skill Center (MSC) and New Education for the Workplace, Inc. (NEWCorp). This understanding between MSC and NEWCorp will provide eligible MSC students the opportunity to earn high school diplomas beginning in the 2009 academic year at a newly chartered School for Integrated Academics and Technologies (SIATech) at MSC.

**D.9. APPROVAL OF PROPOSITION 301 WORKFORCE DEVELOPMENT AND JOB TRAINING ANNUAL REPORT – FY 2007-08-** accept the attached Proposition 301 Workforce Development and Job Training Annual Report for Fiscal Year 2008. This annual report has been developed in accordance with the requirements of the Arizona Revised Statutes. In accordance with the amended statute, a report must be submitted annually on its workforce development plan, activities and expenditures.

**D.10. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MCCCCD AND MARICOPA COUNTY – JULY 1, 2008 – JUNE 30, 2010 COURSES** – accept the Intergovernmental Agency Agreement (IGA) between the Maricopa County Community College District (MCCCCD and Maricopa County and is administered by its Workforce Development Division. The contract term is July 1, 2008 to June 30, 2010. The purpose of the agreement is to implement the Memorandum of Understanding (MOU) and the Resource Sharing Agreement (RSA) which allows for MCCCCD staff to maintain direct service space within the Maricopa County Career Centers.

**D.11. APPROVAL OF CURRICULUM PROGRAM AND COURSE PROPOSALS**  
- approve the proposals as submitted

**E.1. APPROVAL OF CONSTRUCTION AGREEMENT AND LICENSE FOR USE BETWEEN CGCC AND GILBERT YOUTH SOCCER** - approve the Construction and License for Use between Chandler-Gilbert Community College and Gilbert Youth Soccer Association for the construction and use of two soccer fields at the Pecos Campus.

**E.2. APPROVAL OF NEW COURSE FEES – PARADISE VALLEY COMMUNITY COLLEGE** - approve the following new course fees at Paradise Valley Community College effective Spring, 2009 semester:

- LDR101- Emerging Leaders I \$75
- LDR102 - Emerging Leaders II \$50
- LDR103 - Emerging Leaders Wilderness \$200
- LDR201- Leadership Facilitation I \$25
- LDR202 – Leadership Facilitation Practicum \$25

**E.3. APPROVAL OF AGRICULTURAL LEASE FOR VACANT LAND – ESTRELLA MOUNTAIN COMMUNITY COLLEGE** - approve an agricultural lease on the 80 acre parcel located in Buckeye, AZ, purchased for a future community college location. The lease is to H Four Farm III, on an annual basis July 1, through June 30, for an annual rent of \$3,200.

**E.4. APPROVAL OF AGRICULTURAL LEASE FOR VACANT LAND – SOUTH MOUNTAIN COMMUNITY COLLEGE** - approve an agricultural lease on the 43 acre parcel located in the area of Laveen in the City of Phoenix, AZ, purchased for a future community college location. The lease is to Rexco L.L.C., on an annual basis, January 1, through December 31, for an annual rent of \$430.

**E.5. APPROVAL OF ARCHITECT SELECTION FOR BRIDGET HALL AT THE WILLIAMS CAMPUS OF CHANDLER-GILBERT COMMUNITY COLLEGE**– approve the selection of Will Bruder + Partners to provide architectural and engineering consulting services for the new Bridget Hall building at Chandler-Gilbert Community College at Williams. The design fee budget is not to exceed \$700,000.

**E.6. APPROVAL OF DESIGN CONSULTANT FEE INCREASE FOR THE IRONWOOD HALL CLASSROOM BUILDING AT CHANDLER-GILBERT COMMUNITY COLLEGE** - approve a \$243,000 design fee increase to Architekton for additional design services on the Ironwood Hall Classroom Building at Chandler Gilbert Community College.

**E.7. APPROVAL OF SECOND AND FINAL GMP AMENDMENT FOR THE IRONWOOD HALL CLASSROOM BUILDING AT CHANDLER-GILBERT COMMUNITY COLLEGE** - approve the second and final amendment to the Guaranteed Maximum Price (GMP) from Caliente Construction in an amount not to exceed Six Million Eight Hundred Four Thousand and Fifty Four and no/100ths Dollars (\$6,804,054.00) for the Ironwood Hall Classroom Building at Chandler-Gilbert Community College

**E.8. APPROVAL OF PROJECT INITIATION FOR A SECOND CLASSROOM ANNEX AT CHANDLER-GILBERT COMMUNITY COLLEGE** - approve Project Initiation for the design and construction of a second classroom annex building at the CGCC Pecos campus.

**E.9. APPROVAL OF JOC AWARD FOR ROOF REPAIRS ON THE AC BUILDING AND WAREHOUSE/RECEIVING BUILDING AT MESA COMMUNITY COLLEGE** - approve awarding a JOC contract to SDB Contracting, Inc. to repair the roofs on the AC Building and the Warehouse/Receiving Building at Mesa Community College.

**E.10. APPROVAL OF CONSULTANT SELECTION FOR Q BUILDING REMODELING AT PARADISE VALLEY COMMUNITY COLLEGE** - approve the selection of SmithGroup to provide consulting services for the remodeling of Q Building at Paradise Valley Community College, with a fee not to exceed a budget of \$1,510,000.00.

**E.11. APPROVAL OF CMAR SELECTION FOR THE NEW COMMUNITY LIBRARY BUILDING AND REMODELING OF THE LEARNING RESOURCE CENTER AT SOUTH MOUNTAIN COMMUNITY COLLEGE** - approve the selection of Haydon Building Corporation to provide Construction Manager at Risk (CMAR) construction services for the New Community Library Building and the Remodeling of the existing Learning Resource Center (Library) at South Mountain Community college, with a budget of \$350,000 for pre-construction phase services, including reimbursable costs.

**E.12. APPROVAL OF CITY OF SCOTTSDALE STREET AND DRAINAGE EASEMENTS, ABANDONMENT OF EXISTING ROADWAY DEDICATION AT PARADISE VALLEY COMMUNITY COLLEGE** - approve the following easements with the City of Scottsdale related to the development of the PVCC North location for Paradise Valley Community College:

- a. Abandonment of an existing roadway dedication,
- b. Approving a new easement for the expansion of 60<sup>th</sup> St., and
- c. Approving new easements for drainage within the PVCC North parcel.

**E.13. APPROVAL OF PRIVATE SEWER LINE EASEMENT AT PVCC NORTH FOR PARADISE VALLEY COMMUNITY COLLEGE** - grant an easement to the Valley of the Sun YMCA (VOSYMCA) for sharing the installation, use, and maintenance of a private sewer line at the PVCC North location for Paradise Valley Community College.

**E.14. APPROVAL OF QWEST CORPORATION UTILITY EASEMENT AT PVCC NORTH FOR PARADISE VALLEY COMMUNITY COLLEGE** – grant an easement to Qwest Corporation to install and maintain communications facilities at the PVCC North location for Paradise Valley Community College.

**F.1. APPROVAL OF DISTRICT WIDE LIBRARY SYSTEM UPGRADE** - approve the Library system Upgrade Project in the amount of \$202,935. This project will include contracts with Sirsi-Dynix for system software and IT Partners under City of Tempe Contract T05-079-01 for hardware.

**F.2. APPROVAL OF BUSINESS SYSTEMS REPORTING PROJECT** - approve the Business Systems Reporting Project in the amount of \$343,965. This project will include contracts with three vendors, Noetix Inc, Business Objects, and Infosol.

**MOTION NO. 9514**

MOTION

Linda Rosenthal moved for approval of the Consent Agenda. Motion approved 5-0.

**V.B.1 APPROVAL OF ARIZONA STUDENT LOAN CODE OF CONDUCT** – adopt the proposed Arizona Student Loan Code of Conduct, as submitted by the Office of the Arizona Attorney General. Upon adoption, the language will be placed in the Board Auxiliary section of the Maricopa Governance Manual, prominently on a Maricopa website and in the Blue Book.

MOTION

**MOTION NO. 9515**

Linda Rosenthal moved for approval of Item V.B.1, Arizona Student Loan Code of Conduct. Motion approved 5-0.

INFORMATION ITEM **VI. INFORMATION/FIRST READING ITEMS**

**A. 2009 Board Planning Calendar Revision** - adopt the proposed Arizona Student Loan Code of Conduct, as submitted by the Office of the Arizona Attorney General. Upon adoption, the language will be placed in the Board Auxiliary section of the Maricopa Governance Manual, prominently on a Maricopa website and in the Blue Book.

**MONITORING  
REPORTS**

**VII.A.)  
BUDGET ANALYSIS REPORT SUMMARY  
FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2008**

Expenditure analysis indicates 19.7% of the budget has been expended this year as compared to 20.7% expended at this same point in time last year. 35.1% of the budget remains unexpended or unencumbered compared to 33.4% in the prior year. Revenue analysis indicates that \$139.3M of the budget has been recognized. The projected fund balance will increase by ~\$0.6 million this fiscal year and the projected ending fund balance for June 2009 is \$102.5M..

**VII.B.)  
BUDGET ANALYSIS REPORT SUMMARY  
FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE TWELVE MONTHS ENDED JUNE 30, 2008 - FINAL**

Expenditure Summary: \$ 505.0M

- 91.0% of expenditures were recognized this year (versus 88.8.7% in 06/07 and 91.7% in 05/06).
- 9.0% of the budget remained unexpended or unencumbered at year end (versus 11.2% last year).

Revenue Summary: \$ 548.6M

- 98.8% of the budget was recognized this year (versus 96.6% in 06/07 and 96.7% in 05/06).

Fund Balance and Financial Stability Requirements

- The Fund 1 balance increased by \$13.4M (from \$88.5M to \$101.9M) in FY 07-08.

**VIII.C.)  
1994 General Obligation Bonds  
Series A (1995), Series B (1997), Series C (1999), and Series D (2001)**

**and GO Bond Refunding Series (2002 & 2004), 2004 General  
Obligation Bonds Series A (2004), and 1994 Capital Development  
Plan Summary  
As of September 30, 2008**

As of September 30, 2008, \$385.7 million of 1994 bond proceeds have been expended and encumbered representing over 99.9% of total proceeds from the bond authorization and capital development plan. Therefore, this is the final report on the 1994 General Obligation Bond activity. A total of \$335.1 million, approximately 78% of proceeds from the Series A and Series B issuance of the 2004 bond, has been expended, encumbered or reserved for specific purposes.

Bond proceeds are invested until expended. As of September 30, 2008 the net uncommitted balances on outstanding GO Bonds are categorized as follows:

1994 GO Bond	Remaining Balance
Bond Proceeds	\$ .1 million
Interest Allocated to Life Without the Bond	\$ .04 million
Interest NOT Allocated to Life Without the Bond	\$1.3 million

2004 GO Bond	Remaining Balance
Bond Proceeds	\$95.1 million
Interest	\$25.1 million

Remaining earnings are invested and will be used for future debt service or capital projects such as Life Without the Bond.

**NEXT BOARD  
MEETING**

President Campbell announced that the next Governing Board Meetings would be a Regular Board Meeting on November 25 at 6:30 p.m. and a Regular Board Meeting on December 9.

**ADJOURNMENT**

The meeting adjourned at 7:25 p.m.

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Colleen Clark  
Governing Board Secretary