

Tuition and Fees Policy (2.2.9) – PROPOSED AMENDMENTS/REVISED

C. Outstanding Debts

Any debt or returned check may revoke a student's current enrollment and the student's right to register in subsequent semesters at all Maricopa Community Colleges. Delinquent debts may require penalties, late charges, collection costs, and/or legal fees to be paid before good standing is restored to the student.

The following procedure will be used for the collection of returned checks and other outstanding debts:

1. The **DESIGNATED** college **OFFICIAL OR** fiscal ~~agent~~ **OFFICER** is responsible for:
 - a. Verifying the student's district wide debt,
 - b. **ATTEMPTING TO** notifying the student of the debt,
 - c. Attempting to collect the debt, ~~and~~
 - d. ~~Notifying credit reporting organizations of the debt.~~
2. All Maricopa Community College services will be withheld pending payment of debt (at **DESIGNATED** college ~~fiscal~~ office) with cash, certified check or money order **OR ONLINE WITH ACH OR CREDIT CARD, OR IN PERSON WITH CREDIT CARD.** Student may be withdrawn from classes.
3. If other **COLLECTION** attempts fail, the Maricopa Community Colleges District Office will either collect or use other means available, including:
 - a. Collection agency, requiring payment of collection fees by the student;
 - b. The Tax Refund Setoff Programs as stated in A.R.S. §42-1122;
 - c. Litigation, requiring payment of court costs and legal fees by the student.
4. **DEBT HOLDS MAY BE LIFTED BY THE APPROPRIATE COLLEGE OR DISTRICT BUSINESS SERVICES DESIGNEE FOR THE EXTENSION OF SERVICES PROVIDED THAT AT LEAST ONE OF THE FOLLOWING CONDITIONS ARE MET:**
 - a. **MCCCD STAFF VERIFY THAT FULL PAYMENT HAS BEEN MADE TO ANOTHER COLLEGE;**
 - b. **THE COLLEGE CAN DEDUCT PAYMENT FROM A FINANCIAL AID AWARD MADE TO THE STUDENT (REFERRING TO STUDENT AUTHORIZATION GUIDELINES FOR REGULATIONS ON APPLYING FEDERAL FINANCIAL AID TO DEBT BALANCES);**
 - c. **A THIRD PARTY NOT RELATED TO THE STUDENT, SUCH AS AN EMPLOYER OR STATE AGENCY, MAKES A VERIFIED PAYMENT DIRECTLY TO THE COLLEGE;**
 - d. **IT IS DETERMINED AND VERIFIED WITH APPROPRIATE MCCD OFFICE THAT THE HOLD RESULTED FROM A SYSTEM ERROR AND THE ERROR IS DUE TO AN ACTIVITY THAT REQUIRES CORRECTION BY THE APPROPRIATE COLLEGE OR DISTRICT PERSONNEL.**