



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
OCTOBER 25, 2011**

MINUTES

An executive session and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

Randolph Lumm, President
Doyle Burke, Secretary
Don Campbell, Member
Dana Saar, Member
Debra Pearson, Member

ADMINISTRATION

Rufus Glasper
Maria Harper-Marinick
Debra Thompson
George Kahkedjian
Steve Helfgot
Nikki Jackson
Anna Solley
Lee Combs
Paul Dale
Shouan Pan
Shari Olson
Ernie Lara
Gene Giovannini
Chris Bustamante
Linda Lujan
Jan Gehler
Irene Kovala

CALL TO ORDER The regular meeting was called to order at 6:32 p.m.

**EXECUTIVE
SESSION** The executive session was called to order at 5:30 p.m.

**PLEDGE OF
ALLEGIANCE** The assembly pledged their allegiance to the United States of America led by Governing Board Member Dana Saar.

**CLASS
ACKNOWLEDGEMENTS** There were no classes present.

SUBSTITUTIONS There were no substitutes this evening.

CITIZEN'S INTERIM The following individuals came forward during Citizens Interim:

Bianca Rodriguez came forward representing the Wellness Program to express support for the Smoke Free/Tobacco Free Maricopa initiative. She stated this tobacco free policy shows that the organization cares about the health of its employees, students and the community.

Bob England, Maricopa County Department of Public Health, came forward to applaud the Chancellor and the Maricopa Organization for its decision to create a smoke free environment. He stated it was not a nicety but it was a decision that would affect students, employees and the community at large more than we are aware of. He stated that each year tobacco results in \$1/4 billion in healthcare costs and 1/4 of young adults still smoke. Education can only do so much and it has been tried out. Policies such as this, as well as voter initiatives, do more to encourage people to quit smoking. They incent people on the fence to quit smoking in many cases. Many lives will be saved and the health of employees and students will be affected positively. Speaking as a former community college student of this organization, he indicated the organization was showing the way for many people.

Tim Vaske, Arizona Department of Health Services Bureau of Tobacco and Chronic Disease, commented that his organization is responsible for suggesting ways to reduce and prevent diseases, including tobacco diseases, heart disease, stroke, lung disease, diabetes, etc.. By implementing a smoke free policy, the organization is creating an environment that will help people quit. The Arizona Department of Health Services Bureau of Tobacco and Chronic Disease is available to offer assistance to individuals that desire to quit. Cessation programs are available telephonically at 1-800-55-66-222, as well on-line on their website.

**BOARD MEMBER
REPORTS**

Board Member Doyle Burke reported he attended the Red Mountain Ten Year Anniversary earlier in the month. Good to hear that they have about 4,500 students registered. He also attended a meeting at Rio Salado College regarding preparing students to go to college. Rio partners with K-12 and the universities on this effort.

Board Member Dana Saar reported that the Arizona School Boards Association will be holding their annual conference on December 14-16. This conference is a good way to pick up on best practices.

President Lumm reported that four of five board members attended the annual ACCT conference in Dallas where they were able to listen to many good sessions, two of which were conducted by Maricopa. Mr.

Lumm also expressed appreciation to Estrella Mountain Community College for hosting the Board and providing information on their accreditation, enabling the Board to be better prepared.

Board Member Debra Pearson commented that during the course of attending the ACCT conference she became aware that many colleges across the country were not able to do as many programs as Maricopa because of the financial situation they found themselves experiencing. She expressed appreciation to Chancellor Glasper for the stability that Maricopa is fortunate to have. She also expressed appreciation to Dr. Maria Harper-Marinick for accommodating her request for more information on the Curriculum action items in that more information is available on the active links provided within the item. The public can now click on the course number for more information.

**CHANCELLOR'S
REPORT**

Chancellor Glasper clarified that earlier in the meeting the Non-Smoking Initiative had been referred to as a policy but is currently an administrative regulation and activity. He indicated that he would move this forward as a policy if the Board desired. Secondly, the Chancellor announced that under the Sustainability Initiative, Maricopa was undertaking an innovative step forward and launching a paper reduction initiative starting October 26 which would run for one year and then the progress made would be measured. The goal would be to reduce our paper usage by 10% over the course of one year. Employees would be asked to sign a pledge to reduce paper usage and the goal would be 10,000 signed pledges. Because Mr. Saar had participated in a Sustainability presentation at the ACCT Leadership Congress, he asked Mr. Saar to comment on this. Mr. Saar indicated that paper usage is more than sheets of paper, it was also the use of ink cartridges, toner, and a printer for individual employees. He stated that this would require a change in lifestyle. The key is to make a change to using PDFs. This would be a start and people will begin getting accustomed to this. As a result paper reduction should be recognized in the next year along with greater efficiency.

The Chancellor requested that SCC President Dr. Jan Gehler provide comments on the Sustainability Initiative. She stated that she, Vice Chancellor Debra Thompson and Executive Vice Chancellor and Provost Dr. Maria Harper-Marinick were tri-chairs of the Sustainability Council. The Council has representatives from all the campuses and they are the implementers. Thomas Williams from SCC is the Sustainability Coordinator. Speaking next, Thomas Williams introduced a brief video and explained that the Council is hoping for a 10% reduction in paper. The use of iPads and storing docs on the iPads or computers should help in this effort. The paper reduction initiative will begin on October 26 and people signing pledges to reduce paper will receive mugs and wrist bands. Paper reduction will be tracked through IKON. Currently 620,000 pounds of paper are used per year. The campaign will end on

October 26, 2012.

The Chancellor further commented on the two presentations made by Maricopa at the ACCT National Congress in Dallas which allowed for the showcasing of our programs. Next he made reference that on August 17 members of the Chancellor Executive Council signed a Commitment of One Maricopa. He indicated that those in attendance would hear from all members of CEC on how they planned to move this forward creating efficiencies and focusing on what it means to us as a system. He stated it was important for CEC to visibly demonstrate the following five practices recommended by Kouzes and Posner:

1. Modeling the Way
2. Implement Shared Vision of Student Success
3. Challenging the Process of What We Do
4. Enabling Others to Act
5. Encouraging the Heart

This effort needs to be larger than all of us.

**SECRETARY'S
REPORT**

There was no report.

**STUDENT LIFE
REPORTS**

The following GCC Students from the Associated Student Government were in attendance:

Jason Tadano, President
Lauren Hazard, Vice President
Lillia Mrza, Treasurer
Lonnie Moorehead II, Public Relations
Sheldon Pyles, Secretary

The students reported that in the past they have typically held their events at the main campus, however, this year they are reaching out to the 30% of GCC's students who attend the North Campus. They reported they have 42 active clubs, including a new Japanese Culture Club and Veterans' Club. They are holding town hall meetings and reported that the success of students on their campuses will be determined by their ability to work together even though they may disagree.

Board Member Debra Pearson addressed Jason Tadano and praised him for his professional manner of speaking and attire.

FACULTY REPORT

There was no report.

**EMPLOYEE GROUP
REPORTS**

Phil Jalowiec, President-Elect of the Adjunct Faculty Association, provided the following comments and powerpoint slides:

"In February, we reported to the Governing Board that email infrastructure issues represent a significant barrier to Adjunct Faculty effectiveness and detracts from Student Success efforts.

Since then the District has taken significant steps to address this issue.

The primary step is the initiation of the project to move towards a common email infrastructure across the District. There has also been work done specific to Adjunct Faculty with the development of dynamically populated distribution lists.

Adjunct Faculty Communication

- ▶ **February Presentation**
Email Communication with Adjunct Faculty represents a significant barrier to effectiveness and detracts from Student Success efforts.
- ▶ dl-all-adjunct-fac@domail.maricopa.edu
 - 6,283 Adjunct Faculty
 - Dynamically constructed based on Instructional Assignments and non-Residential Status
 - Automatic Rolling Calendar for additions and removal over multiple semesters
 - Individual lists for each college
- ▶ **Adjunct Faculty Communication Channel Check**
 - Test current effectiveness
 - Provide Baseline For Evaluating Changes in Email Infrastructure

dl-all-adjunct-fac@domail.maricopa.edu provides a single distribution list for all Adjunct Faculty in the district and is utilized sparingly to communicate only Adjunct Faculty specific summary content. It is populated with employees who have Instructional Assignments but are not Residential Faculty over a multiple semester scope using an automatic rolling calendar.

A test of the Distribution List was just completed and the following are highlights of the results.

Adjunct Faculty Communication Channel Check Highlights

- ▶ **District Wide Adjunct Faculty Survey**
 - October 10th through 22nd with 4 individualized solicitations
 - Communication
 - Load Limits
 - Education
- ▶ **2,027 Adjunct Faculty Responded**
 - 6,283 Adjunct Faculty in October (6,770 in August)
 - 342 New Adjunct Faculty from August to October
 - 829 Adjunct Faculty Removed from August to October
 - 565 Changed Email Addresses from August to October
- ▶ **28.5% Overall Response Rate (38.4%)**
 - 51.8% – 26.7% Excluding MC and RIO
 - 19.0% MC and 12.2% RIO (2,200/33%)

New Adjunct Faculty Training

Dynamic Distribution Lists

Correct Adjunct Faculty Addresses

Serves As Testing Baseline

<http://www.myafa.org/surveys/surveydistrictcommunication201110.html>

2,027 Adjunct Faculty responded to the test that was conducted from October 10th through October 22nd, 2011 using 4 individualized solicitations to a total of 7,112 individuals on the distribution list in August and October. The comparison of the August and October lists

highlights that:

- Orienting and Training 342 new Adjunct Faculty effectively can represent a significant challenge.
- Over 1,100 changes to the lists as well as 565 email changes dictates that dynamic distribution lists for Adjunct Faculty are the only practical solutions.

The overall 28.5% response rate hides the actual responsiveness of Adjunct Faculty (>38%) because individual college analysis indicates that the District email addresses for Adjunct Faculty at Mesa and Rio Salado are incorrect. These account for over 33% of Adjunct Faculty.

The results of the test will serve as a key baseline for testing the new email infrastructure as it is put in place.

The survey conducted as part of the Communication Channel Check offers some excellent insight into Adjunct Faculty Professional Development providing guidance as to when to offer Workshops and Training as well as which topics will most likely draw Adjunct Faculty participation.

Adjunct Faculty Education Survey Results

When To Offer								
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Response Count
9am to 12pm	25.2% (318)	23.8% (299)	21.5% (251)	21.3% (259)	24.2% (294)	55.9% (673)	15.6% (199)	1,213
1pm to 4pm	28.0% (354)	24.8% (293)	25.7% (292)	24.3% (221)	27.1% (245)	51.8% (470)	19.2% (174)	908
2pm to 5pm	27.3% (169)	25.2% (156)	26.3% (163)	25.8% (160)	28.1% (174)	48.9% (303)	23.3% (144)	619
3pm to 6pm	35.3% (213)	34.3% (207)	33.5% (202)	35.0% (214)	34.7% (209)	40.1% (242)	19.9% (120)	603
6pm to 9pm	52.1% (389)	52.0% (388)	51.7% (386)	52.2% (387)	38.1% (284)	21.8% (163)	14.3% (107)	746
answered question								1,966
skipped question								61

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Response Count
9am to 12pm	318	299	261	258	294	673	189	1,213
1pm to 4pm	254	225	242	221	246	470	174	908
2pm to 5pm	169	156	163	160	174	303	144	619
3pm to 6pm	213	207	202	214	209	242	120	603
6pm to 9pm	389	388	386	397	284	163	107	746
answered question								1,966
skipped question								61

What To Offer					
19. Please indicate your degree of interest in the following Workshop topics.					
	Very Interested	Interested	Not Interested	Have Completed	Response Count
Full Time Hiring Process Preparation	35.0% (25)	27.1% (147)	28.8% (147)	4.9% (3)	1,648
Service Learning	10.7% (157)	36.1% (264)	47.6% (341)	4.2% (6)	1,471
Instructional Design (Blended, Hybrid and Online Course Design)	27.2% (462)	46.8% (778)	13.5% (231)	7.6% (129)	1,700
Mind/Brain Science and Learning Applications	22.3% (392)	42.8% (671)	32.2% (507)	2.9% (48)	1,676
Active Learning Strategies/Student Engagement	23.8% (472)	47.8% (927)	16.8% (323)	7.3% (121)	1,653
Learning Assessment	18.4% (26)	50.2% (77)	24.6% (36)	7.0% (10)	1,553
Educational Philosophical Approaches (Effective Pedagogies)	10.2% (29)	45.1% (127)	34.3% (92)	5.3% (15)	1,336
Learning Supportive Technology Applications	23.0% (25)	50.7% (54)	21.4% (23)	4.0% (5)	1,605
Classroom Management	13.3% (29)	38.3% (81)	39.8% (84)	7.1% (11)	1,544
Institutional Knowledge (How Manages the College, the Department Works)	10.3% (15)	34.8% (54)	41.2% (62)	11.1% (14)	1,507
Global Engagement Strategies and Opportunities	13.6% (24)	37.7% (68)	47.6% (88)	1.7% (3)	1,499
answered question					1,966
skipped question					61

The full results of the survey are posted at the AFA web site:
<http://www.myafa.org/surveys/surveydistrictcommunication201110.html>

I want to thank George Kahkedjian and his staff including Miguel Corzo and Jason Pociask for their diligent work in setting up, programming and refining the Adjunct Faculty distribution list infrastructure and its maintenance.”

Crafts Association President Mr. Ted Georgas came forward to present to checks for student scholarships in honor of CGCC President Dr. Linda Lujan and SCC President Jan Gehler. They were honored for leadership, support and excellence.

**VICE CHANCELLOR
REPORTS**

Executive Vice Chancellor and Provost Dr. Maria Harper-Marinick introduced Brad Johnson, Faculty in the Medical Radiography Program at GateWay Community College, and Chair of the Allied Health Instructional Council. Mr. Johnson came forward to make the following comments:

“Embracing the Future of Health Care is a shining example of working as “One Maricopa”. Maricopa Allied Health includes 30 certificate and degree programs offered throughout the District including programs such as Medical Laboratory Science, Surgical Technology, Radiation Therapy, and Dental Assisting to name a few . This two-day event will provide learning opportunities for students, faculty, and clinical partners. The main goal of the event is to increase awareness of Maricopa Allied Health.

The student-focused day will take place on Tuesday, November 8th at GateWay Community College with participation from local University Transfer Partners; and health care leaders in the community such as Banner Health, Scottsdale Healthcare, Mayo Clinic, and Catholic Healthcare West. Students will hear presentations designed to facilitate their success during their course of study, as well as maximizing their chance for employment.

The event planned for Wednesday, November 9th at Phoenix College, presents an opportunity for Maricopa to showcase our outstanding Allied Health programs. We wanted to create an event that would help establish Maricopa as a leader in creating a forum for discussions related to Arizona’s emerging health care landscape and how it may impact Allied Health professions.

The main purpose of the November 9th event, however, is to allow Maricopa Allied Health programs to network with existing and potential clinical partners. We want to strengthen our relationship with existing partners as the educational institution that offers the best health care students and potentially establish new clinical relationships. Maricopa Allied Health provides a valuable link to the community through the education and training of the health care workforce. Our programs establish and follow high standards to meet the needs of the community and proudly represent the Maricopa County Community College District.

I would like to thank the Health Care Education department at the District Office, the Center for Curriculum and Transfer Articulation, and the Maricopa Center for Learning and Instruction for their support. I would also like to thank the Governing Board for their time and extend an invitation to attend the events planned during National Allied Health Professions Week. Thank you.”

Board Member Debra Pearson requested a report from Vice Chancellor Dr. Steve Helfgot regarding the recent Heroes kick-off dinner. Vice Chancellor Helfgot reported that their Heroes activities had been kicked off with a dinner attended by 100 community leaders. He indicated a meeting would be held soon to discuss how to solicit sponsors for the Annual Heroes Dinner. Governing Board Member Debra Pearson called attention to the young lady that was a student and a single mom with a four year old who would be graduating in December and then would be attending the UofA in the field of molecular biochemistry. She found her to be most incredible.

COLLEGE REPORTS

Paradise Valley Community College President, Dr. Paul Dale introduced two students, Serb Brar and Michelle Dew, associated with the Diversity Incorporated Program which embraces diversity and social justice. The program is still in its infancy stages. It utilizes MOSAIC Training which has been presented throughout the District for employees. Students will now be able to go through this training in the hopes of promoting inclusiveness awareness.

Glendale Community College President Dr. Irene Kovala presented an Emeritus Distinction Award to Dr. Juan Gurule for his contribution to students and faculty in the Maricopa Community College District which warranted the designation of emeritus status upon his retirement from Glendale Community College. He served for 35 years at GCC as a dedicated employee and during his year tenure with MCCCCD at GCC, GWCC and Maricopa Technical Community College, Dr. Gurule served many roles as Counselor/Faculty member, Department Chair, and Assistant to the President and Dean of Instruction. Dr. Kovala also announced a second award for **Char Howey who was not present. Dr. Howey** served for 15.5 years at GCC as a dedicated employee and contributed significantly to the creation of a fully developed ESL program allowing GCC to recruit international students who needed 12 credits of ESL classes. The ESL classes she developed have also served the immigrant population in our community. Professor Howey also gave to the community through her support of and participation in the annual Glendale Community College READFEST, which brought thousands of children from neighboring elementary schools. READFEST was a celebration and promotion of literacy for children in kindergarten through fourth grade. Approximately forty thousand children came to the event during the ten year tenure of READFEST.

AADGB REPORT

Governing Board Member Doyle Burke reported that AADGB had met in Flagstaff earlier in the month where they discussed a new website and baccalaureate degrees in general, although most of the college systems were not interested in implementing them for now.

ASBA REPORT There was no report.

**LEGISLATIVE
UPDATE** There was no report.

**AWARDS AND
RECOGNITIONS** There were no awards or recognitions.

**APPROVAL OF THE
ORDER OF THE
AGENDA** President Lumm requested a motion to approve the order of the agenda.

MOTION **MOTION NO. 9868**
Board Member Doyle Burke made a motion for approval of the order of the Agenda. Board Member Dr. Don Campbell seconded. Motion approved 5-0.

**APPROVAL OF
CONSENT AGENDA** President Lumm asked if any Board Member wished to remove any action items. Items V.C.1 was removed for discussion and individual approval by Board Member Debra Pearson.

MOTION President Lumm requested a motion for the approval of the remaining Consent Agenda action items.

The following items were included on the Consent Agenda:

A.1. APPROVAL OF MINUTES - approve the minutes of the September 13, 2011 Governing Board Work Session and the September 27, 2011 Regular Board Meeting.

**B.1. APPROVAL OF EMERITUS DISTINCTION –
GLENDALE COMMUNITY COLLEGE** - award Faculty Emeritus Distinction to Dr. Juan Gurule, Faculty, Counseling and Ms. Charlotte Howey, Faculty, English.

**C.2. CONSIDERATION OF SPECIALLY FUNDED
EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.4. CONSIDERATION OF SEPARATIONS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this

item.

D.1. APPROVAL OF PROPOSED CURRICULUM – approve the proposals as submitted.

D.2. APPROVAL OF CHILD CARE ACCESS MEANS PARENTS IN SCHOOL (CCAMPIS) GRANT FOR THE U.S. DEPARTMENT OF EDUCATION – MESA COMMUNITY COLLEGE - accept the funding in the amount of \$109,375.00 for the Child Care Access Means Parents in School (CCAMPIS) Grant from the U.S. Department of Education. This amount is for the third year of funding, 10/1/2011 – 9/30/2012. This grant is a four-year grant with each additional year of funding contingent upon the demonstration of project progress toward objective and goals of the funded application.

D.3. APPROVAL OF HIGHER EDUCATION INSTITUTIONAL AID FOUNDATIONS FOR STUDENT SUCCESS UNDER THE STRENGTHENING INSTITUTIONS (SIP)- MESA COMMUNITY COLLEGE - accept the funding in the amount of \$400,000 for the Higher Education Institutional Aid – Foundations for Student Success Grant from the U.S. Department of Education. This amount is for the first year of funding, 10/1/2011- 9/30/2011. This is a five year grant with each additional year of funding is contingent upon demonstration of substantial progress in achieving goals towards the objectives outlined in the application.

D.4. APPROVAL OF ADVANCED UNDERGRADUATE BIOSCIENCE ENGAGEMENT TRACK (A-UBET) SOUTH MOUNTAIN COMMUNITY COLLEGE - accept an award of \$289,000 to SMCC for the Advanced Undergraduate Bioscience Engagement Track (A-UBET). This grant provides student scholarships and internships, faculty training, lab equipment/ supplies, and science technician support for its dual enrollment instructional programs from the United States Department of Agriculture (USDA). The A-UBET grant period is September 30, 2011 through August 30, 2014.

D.5. APPROVAL OF AGREEMENTS FOR DUAL ENROLLMENT WITH CHARTER AND PRIVATE SCHOOLS - authorize entry into agreements on behalf of its colleges with the private and charter schools listed below for their dual enrollment programs.

D.6. APPROVAL OF CREATING A DEVELOPMENTAL COLLEGE WITHIN A COLLEGE AND PROMOTING A CULTURE OF STUDENT SUCCESS – SOUTH MOUNTAIN COMMUNITY COLLEGE - approve Year 1 of 5 for the U.S. Department of Education grant awarded to South Mountain Community College, in the amount of \$397,577 for funding period October 1, 2011 – September 30, 2012, for the Title III project

entitled: “Creating a Developmental College within a College and Promoting a Culture of Student Success.”

D.7. APPROVAL OF APPROVAL OF A CONTRACT BETWEEN THE ARIZONA DEPARTMENT OF EDUCATION CHILD AND ADULT FOOD PROGRAM AND SOUTH MOUNTAIN COMMUNITY COLLEGE EARLY CHILDHOOD CENTER TO PROVIDE MEALS FOR CHILDREN ENROLLED - approve a

contract with Arizona Department of Education Child and Adult Care Food Program to enable South Mountain Community College to continue to provide meals to children enrolled at no additional cost. Arizona Department of Education Child and Adult Care Food Program will reimburse the Early Childhood Center at the current approved rates for free, reduced and paid meals, effective July 1, 2011 – June 30, 2012.

D.8. APPROVAL OF ARIZONA SMALL BUSINESS DEVELOPMENT CENTER NETWORK – CORE GRANT – AMENDED CONTRACT - approve acceptance of the negotiated

contract, increased by \$200,000, for a total amount of \$2,053,773 from the U.S. Small Business Administration to the Maricopa Community Colleges for the Arizona Small Business Development Center Network for the period January 1, 2011 – December 31, 2011.

D.9. APPROVAL OF INCREASE IN THE ENROLLMENT CAP FOR PHOENIX COLLEGE PREPARATORY ACADEMY -

approve the increase in the enrollment cap for *Phoenix College Preparatory Academy*, from 80 students to 100 students.

D.10. APPROVAL OF MATEC NETWORKS NATIONAL RESOURCE CENTER II - accept a grant from the National Science

Foundation to the Maricopa Advanced Technology Education Center (MATEC) of the Academic and Student Affairs Division in the amount of \$761,447 for this two-year project with effective dates of September 1, 2011 through August 31, 2013.

D.11. APPROVAL OF ARIZONA SMALL BUSINESS DEVELOPMENT CENTER NETWORK—ARIZONA

PROCUREMENT TECHNICAL ASSISTANCE CENTER - approve acceptance of a negotiated contract in the amount of \$271,996 from the U.S. Defense Logistics Agency, Office of Small Business Programs, to the Maricopa Community Colleges. The contract was awarded for the Arizona Small Business Development Center Network to operate the Arizona Procurement Technical Assistance Center for the period October 1, 2011 – August 31, 2012.

D.12. APPROVAL OF TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING (TAACCCT) GRANT WITH THE US DEPARTMENT OF

LABOR - accept a Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant award in the amount of \$2,772,240 from the Department of Labor. Rio Salado College is a member of a national consortia lead by Collin College in Texas and joined by five other institutions – Bellevue College, WA; Bunker Hill Community College, MA; Del Mar College, TX; Moraine Valley Community College, IL; Salt Lake Community College, UT. The project is entitled The National Information, Security, and Geospatial Technology Consortium (NISGTC) Project and the total grant award to the consortia is \$19,974,998.

E.1 APPROVAL OF CONTRACT AWARD – STUDENT RECEPTION PATIO SCOTTSDALE COMMUNITY COLLEGE - approve the award of a construction contract to Caliente Construction, Inc. for an amount not to exceed \$223,000. This includes all demolition, site preparation, construction, estimated permit fees and contingency. Caliente Construction is recommended based on past work performance and their competitive selection as a JOC through Maricopa County.

E.2. APPROVAL OF AGRICULTURAL LEASE FOR VACANT LAND - ESTRELLA MOUNTAIN COMMUNITY COLLEGE - approve an agricultural lease on the 80 acre parcel located in Buckeye, AZ, purchased for a future community college location. The lease is to H Four Farm III, on an annual basis January 1, 2011 through December 31, 2012 for an annual rent of \$8,000.00 based on \$100.00 per acre.

E.3. APPROVAL OF JOKAKE CONSTRUCTION CONTRACT CHANGE ORDER FOR ADDITIONAL SECURITY EQUIPMENT FOR GATEWAY COMMUNITY COLLEGE MARICOPA SKILL CENTER EXPANSION PROJECT - approve a change order in the amount of One Hundred Fifty-Seven Thousand One Hundred Sixty-two and 97/100ths Dollars (\$157,162.97) to Jokake Construction for the procurement and installation of additional security cameras, card readers, door hardware and related software and hardware for GateWay Community College (GWCC) at the Maricopa Skill Center (MSC).

MOTION

MOTION NO. 9869

Governing Board Member Dana Saar moved for approval of the Consent Agenda with the exception of Items V.C.1 which was removed for discussion and individual approval by Board Member Debra Pearson. Board Member Don Campbell seconded. Motion approved 5-0.

C.1. CONSIDERATION OF EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

DISCUSSION: Mrs. Pearson questioned why the information she has requested on new employments has not been sent out to board members. She indicated she would continue to pull this item each month until the information was provided. Vice Chancellor Nikki Jackson responded that she was not aware it had not been sent and would look into this.

MOTION

MOTION No. 9870

Governing Board Member Debra Pearson moved for approval of Action Item V.C.1 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

VI. CONSIDERATION OF NON-CONSENT ACTION ITEMS

A. BUSINESS SERVICES

1. APPROVAL OF RESOLUTION AUTHORIZING THE TRANSFER OF MCCCCD FUNDS TO AN IRREVOCABLE TRUST TO DEFEASE AND REDEEM ALL OF THE CALLABLE OUTSTANDING REVENUE BONDS, SERIES 2002 AND 2003 - approve the attached Resolution authorizing the Vice Chancellor for Business Services to transfer district funds to an irrevocable trust fund to be used to defease and redeem all of the callable outstanding MCCCCD Revenue Bonds, Series 2002 on July 15, 2012 and all of the callable outstanding MCCCCD Revenue Bonds, Series 2003 on July 15, 2013 in an amount not to exceed \$11,500,000; authorizing the execution of a Depository Trust Agreement for the safekeeping and handling of securities and moneys to be used to pay the bonds being defeased; and ratifying the action of all officers and agents of the District and other with respect to the transfer, prepayment, defeasance and redemption.

MOTION

MOTION No. 9871

Governing Board Member Doyle Burke moved for approval of Action Item VI.A.1. Board Member Dana Saar seconded. Motion approved 5-0.

2. APPROVAL OF APPROVAL OF 2011-12 DISTRICT PROPERTY AND CASUALTY INSURANCE PROGRAM RENEWAL - approve the renewal of our property and casualty insurance policies for all lines per the attached schedule for the period of November 1, 2011 to November 1, 2012.

MOTION

MOTION No. 9872

Governing Board President Randolph Lumm moved for approval of Action Item VI.A.2 as recommended. Board Member Doyle Burke seconded. Motion approved 5-0.

3. APPROVAL OF CONSULTANT SELECTION FOR PERFORMING ARTS CENTER AT ESTRELLA MOUNTAIN COMMUNITY COLLEGE - approve the selection of Orcutt-Winslow to provide architectural and engineering consulting services for the new Performing Arts Center at Estrella Mountain Community College, with a not-to-exceed fee amount of \$1,016,638. The not to exceed fee amount includes reimbursable expenses and approximately \$104,000 for Audio-Visual/Instructional Technology (AV/IT) design.

DISCUSSION: Governing Board Member Dana Saar expressed his appreciation to all who responded with information to his questions on this item.

MOTION

MOTION No. 9873

Governing Board Member Don Campbell moved for approval of the Action Item VI.A.3. Board Member Doyle Burke seconded. Motion approved 5 – 0.

4. APPROVAL OF CONCEPTUAL APPROVAL FOR THE QUEEN CREEK COMMUNIVERSITY OF RIO SALADO COLLEGE - provide Conceptual Approval for the Rio Salado College Queen Creek Communiversity with a Total Project Budget of \$6,200,000.

DISCUSSION: Governing Board Member Dana Saar expressed his appreciation to all who responded with information to his questions on this item. He commended Rio Salado College's efforts for this joint venture with Chandler-Gilbert Community College and the Queen Creek community to make the facility more usable.

MOTION

MOTION No. 9874

Governing Board Member Don Campbell moved for approval of Action Item VI.A.4. Board Member Doyle Burke seconded. Motion approved 5-0.

5. APPROVAL OF FIRE SCIENCE PROGRAM FIRE TRUCK SCOTTSDALE COMMUNITY COLLEGE - approve the purchase of a Fire Truck to support Fire Science education at Scottsdale Community College. Purchase price of \$416,713.00 including tax.

MOTION

MOTION No. 9875

Governing Board Member Dana Saar moved Action Item VI.A.5 be tabled. Board President Randolph Lumm seconded. Motion approved 5-0.

MONITORING
REPORTS

VII. MONITORING REPORTS

**A. BUDGET ANALYSIS REPORT SUMMARY
FUND 1 – GENERAL UNRESTRICTED FUND
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2011**

Expenditure analysis indicates 19.0% of the budget has been expended

this year as compared to 19.2% expended at this same point in time last year. 39.1% of the budget remains unexpended or unencumbered compared to 38.3% in the prior year. Revenue analysis indicates that 29.0% of the budget has been recognized as compared to 28.1% in the prior year. The projected fund balance will decrease by ~\$9.4 million this fiscal year and the projected ending fund balance for June 2012 is \$140.4M.

B. BUDGET ANALYSIS REPORT SUMMARY
FUND 1 – GENERAL UNRESTRICTED FUND
FOR THE TWELVE MONTHS ENDING JUNE 30, 2011
FINAL - UNAUDITED

Expenditure analysis indicates 95.2% of the budget were expended this year as compared to 89.8% expended at this same point in time last year. 4.8% of the budget remained unexpended or unencumbered compared to 10.2% in the prior year. Revenue analysis indicates that 101.4% of the budget was recognized as compared to 99.8% in the prior year. The projected fund balance increased by \$2.4 million this fiscal year and the projected ending fund balance for June 2011 was \$150.3M.

C. 2004 GENERAL OBLIGATION BONDS
SERIES A (2005), SERIES B (2007), SERIES C (2009), AND
SERIES D (2011)
2004 CAPITAL DEVELOPMENT PLAN SUMMARY
AS OF SEPTEMBER 30, 2011

As of September 30, 2011, \$626.9 million, representing approximately 78% of proceeds from the Series A, Series B, Series C, and Series D issuances of the 2004 bond, have been expended, encumbered or reserved for specific purposes. Bond proceeds are invested until expended. As of September 30, 2011 the net uncommitted balances on outstanding GO Bonds are categorized as follows:

<u>2004 GO Bond</u>	<u>Remaining Balance</u>
Bond Proceeds	\$173.4 million
Interest	\$23.5 million

Remaining earnings are invested and will be used for future debt service or capital projects.

NEXT BOARD
MEETINGS

President Lumm announced the following future meetings:

November 22, 2011 6:30 p.m.
Regular Board Meeting

ADJOURNMENT

The meeting adjourned at 8:05 p.m.