

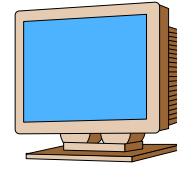
Tips and Tricks: Energy Conservation: What can you do!

by Keli Jones

On May 15, 2001, Governor Jane Dee Hull released the "Smart Energy Usage Plan" for Arizona. This Executive Order addresses "Energy Savings in State Owned Buildings".

We must all do our part to save as much energy as we can. Here are some "tips" to assist you with energy conservation at the District Office Site:

- All computer **monitors** should be turned off nightly. If you will be attending meetings for any length of time (1 or more hours) you should turn your monitor off as well until you return.
- All computer related equipment should be turned completely off prior to leaving the office for the **weekend**. This should include fax machines, copiers, and printers.
- Most of our building has been equipped with movement sensors. If you do not have one of these in your area please ensure you turn off your lights if you will be out of your office for more than 30 minutes as well as when you leave at night. Lighting tubes have been changed throughout the building as well.
- Please set your **Air Conditioning thermostats** two degrees higher from June through September.
- During any approved **Summer Schedule** you come to work on Friday or on a weekend, and start up the air conditioning for your area, please **press only the override button** (in the elevator lobby) for your area not the entire floor. Your area will cool just as quickly.
- **Help one another!** This is a cultural change that requires adjustment.



The ITS department has a list of servers and applications that are shut down during any power outages. A sequence is used according to the critical need of our systems (such as telephones and networks) and the temperature/back up power of the computer room.

Additional information concerning the Government Energy Plan as it relates to Maricopa Community Colleges can be directed to District Office Facilities Planning.