

Tips and Tricks: Proper Computer Shutdown

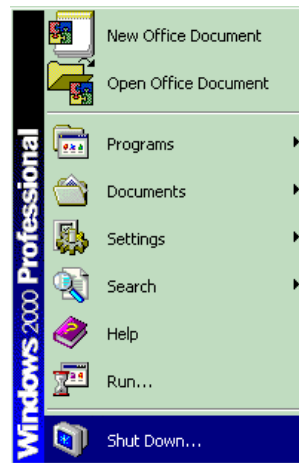
by Edgar Ramirez

Many things can lead to the loss or corruption of your data. One of the most common but overlooked steps to prevent this loss is the proper shutdown of your computer.

By simply clicking on the Start button
on your taskbar,



selecting Shut Down from the menu



and clicking OK for the Shutdown option,
your computer will begin its shutdown
process.



Now depending on the speed and condition of your desktop, this process can take anywhere from a few seconds to a few minutes. The important thing is to let the machine complete the shutdown process. Once it has finished shutting down Windows, it will either power down your system for you or it will display a message stating that it is now safe for you to turn off your machine. If you were to power down your system without performing a proper shutdown first, the chances of corrupting your operating system or other software would increase drastically. By following these easy steps you can help prevent operating system failures and help keep your software running properly.