

# Library Technology Services News

*Fall 2006*

***Welcome back to the start of a new academic year and best wishes for a successful one!***

*This is the first in a series of planned newsletters from LTS.*

## **Personnel Changes**

Two valued employees in LTS resigned. **Sandy Chen**, Cataloging Assistant II, resigned at the end of June to accept a faculty librarian position at the New College of Florida in Sarasota. In this capacity she will be responsible for electronic resources. She contributed significantly to LTS in her short time with us.

**Lori Thorpe**, Accounting Assistant, resigned and her last day in LTS is August 25. She has accepted a new challenge and a promotion with Property Control. Lori has been the key player in handling standing orders and serials in the Acquisitions unit. We will miss Lori's expertise! **Stan Cieplinski**, Accounting Assistant, will be taking over many of Lori's responsibilities.

A new addition was added to **Rachael Miller's** family and by extension to LTS. Rachel delivered, **Charleigh**, a girl on June 1. This is Rachael's first so if you have ordered books on baby and child rearing, you may notice an extra day in processing those titles.

## **The Move is On!**

The rumored move of LTS from the District Office is no longer a rumor. LTS will be moving to a new location on Woods Street near 41<sup>st</sup> Street sometime in the late winter or early spring of 2007. The new space includes a shared conference/training room that can be utilized for district library meetings and trainings. LTS is sharing the conference room with MATEC, who is moving out from Rio Salado College. The plans have been finalized and the project is out to bid.

## **SOLAR**

LTS staff was busy all summer updating OCLC serial holdings. This project required approximately 1950 OCLC holding records to be updated. **Lori Threlkeld**, Project Coordinator, led the project team, which included **Daniel Sanchez**, Accounting Assistant, **Robynn Turley**, Cataloging Assistant II, and **Rachael Miller**, Library Clerk. SOLAR will be updated on an annual basis over the summer months.

## **New Title List**

**Chris Zagar**, faculty librarian at **Estrella Mountain**, provided **Cheryl Lieski** with the program for a monthly new titles list. Cheryl is finalizing the set-up of user logins that will be used by each college to access the reports.

## Authority Processing of the Catalog

The entire file of 324,432 full MARC bibliographic records was extracted from Horizon by **Cheryl Laieski**, Enterprise Systems Administrator, and sent electronically to Marcive, Inc. in May for matching the headings (names, uniform titles, and subjects) against the Library of Congress authority file. The records were processed and updated then returned to us electronically to be reloaded into Horizon. Marcive also provided us with the corresponding authority records, which were also loaded into Horizon. Horizon was updated with these new records in July. These are the statistics of the processing.

### MARCIVE Bibliographic authority control statistics

324,432	Total bibliographic records were processed
124,718	Bibliographic records were changed
1,414,524	Total headings selected for processing
1,254,193	Authorized headings verified without change
42,687	Authorized headings required modification
15,012	Recognized unauthorized headings replaced
2,096	Headings matched multiple authorized forms
1,516	Undifferentiated personal names
188,272	Subject geographic subdivisions processed
341,351	Subject general subdivisions processed
220,099	Subject form subdivisions processed
814	Non-filing indicators corrected
399	\$h subfields corrected in a 245 field

Unfortunately not all headings can be machine corrected. The 3,612 headings that matched multiple authority records or were undifferentiated require a manual review. **Wanda Patton**, Cataloging Assistant II, **Kathleen Miller**, Cataloging Assistant II, and **Robynn Turley** have started reviewing those records.

Quarterly, LTS will send all new bibliographic records to Marcive for processing. On an ongoing basis Marcive sends a file to LTS that contains Library of Congress updates to authority records already in Horizon.

## EBSCO Electronic Claiming

**David Steele**, Systems Administrator II, and **Cheryl Laieski** along with **Lori Threlkeld** worked out with Dynix and EBSCO the necessary changes for electronic claiming to happen. LTS is in the process of testing claiming with EBSCO. If testing proves successful, this feature will be available at the end of August. *Watch for an announcement about its availability in your e-mail!*

## New LTS and ITS Web Sites

LTS staff redesigned the LTS web page. **David Steele** learned Dreamweaver software in order to implement the new page. There is a left hand menu with links to sub-pages. Some of these sub-pages are still under construction and will be updated throughout the year. A new link is *MINERAL*. This is the acronym for *Maricopa Information Network for Electronic Resources, Archives and Libraries*. The direct link to the page is the same <http://www.maricopa.edu/lts/>.

The District Office ITS web page has also been redesigned and is available at <http://www.maricopa.edu/its/>. LTS is available from this page by accessing Services from the left menu. LTS is mentioned under the Points of Pride link for taming the cataloging backlog. Check it out at: [http://www.maricopa.edu/its/points\\_of\\_pride.php](http://www.maricopa.edu/its/points_of_pride.php).

## **LTS Help Desk**

*David Steele* and *Cheryl Laieski* worked to implement the Help Desk software. The link is available from the LTS web page. The Help Desk helps us at LTS to address your questions, etc. in a more efficient manner than directly e-mailing or phoning us. Help Desk queries are viewed by more than one LTS staff member so someone is always available to answer the call. *If the system is down or you are having trouble accessing a resource, always call!*

## **New Database Page**

*Thom Saudargas*, Director, and *Cheryl Laieski* updated the LTS Database page to reflect the changes in district wide databases available through the EDP initiative. This page uses the same subject categories as those found in One Search. The direct link to the page is: <http://www.maricopa.edu/lts/databases.html>.

## **Electronic Resource Management System (ERMS) Updated**

The ERMS, provided by Serials Solution, used to manage the individual subscriptions for the district electronic databases has been updated by **Thom Saudargas** to reflect the new subscriptions. The District provided \$515,000 this fiscal year for district wide electronic database subscriptions. All but \$212 of that amount was expended.

## **Acquisitions News**

The end of the fiscal year procedures ran smoothly without any errors.

The biggest news in Acquisitions over the summer was adding Yankee Book Peddler's (YBP) GOBI2 and Baker & Taylor's (B&T) Title Source 3 for direct online ordering. *Thom Saudargas* and *Cheryl Laieski*, along with *Stan Cieplinski* and *Daniel Sanchez*, worked to bring these products online. Implementing these products required close collaboration between LTS and B&T. Additional set-up was needed in Horizon to accommodate importing B&T order records. B&T had considerable work to do on their part to set up accounts for all the Colleges. Over 1,000 orders were placed successfully and imported correctly onto Horizon purchase orders during the month of July.

Direct ordering means you immediately view the real time B&T inventory and publication status of titles. Your orders are dropped shipped directly to LTS. LTS exports your orders to automatically create Horizon purchase order line items, MARC bibliographic records and item records. Over 50% of the MARC bibliographic records imported are complete Library of Congress cataloging records. Use of Title Source 3 means that your items should move through LTS more quickly.

These products represent a major investment by LTS in automating the acquisition process. They also represent a major investment by LTS to the College libraries to make additional collection development tools available along with the ability to order directly online.

## **College Library Inventory**

*Chandler Gilbert*, *Paradise Valley*, *Scottsdale*, *Glendale*, *Rio* and *Gateway* all conducted inventories these last few months. LTS assisted them by providing reports, equipment and training on the inventory process. LTS has one inventory device available for loaning out, if interested please contact LTS.

## **InterLibrary Loan**

*Cheryl Laieski* and *David Steele* successfully upgraded the ILLIAD software this summer. *Stan Cieplinski*, who handles ILL for District Office personnel, and *Robynn Turley*, who distributes ILL requests district wide, tested the software changes after the upgrade.

The Custom Holdings groups in ILLiad/FirstSearch have been edited. *Linda Frakes, Phoenix College*, sent LTS an updated list of free and reciprocal lenders. The holdings groups are now four: FREELOC, default group that includes over 1200 libraries that lend for free; ARIZONA, libraries within the state of Arizona (not necessarily free); BKSPHOTO, libraries in the Amigos/BCR agreement for books, photos; VIDEOS, libraries who loan videos at no charge.

## **LTS Statistics for 2005/2006**

34,292 titles were cataloged and 36,450 items were processed by LTS in fiscal year 2005/2006. 27,716 print titles were cataloged totaling 29,413 items processed. 6,576 audio-visual titles were cataloged totaling 7,037 items processed.

At the end of June 2006 no items were waiting on cataloging or processing in LTS. The backlog of all materials had been eliminated including a large (over 4,000 titles) donated video collection for *Mesa*. LTS also cataloged and processed a large gift collection for *Chandler Gilbert* this year.

LTS currently maintains a 5-day turn around on all materials received at LTS.

## **OCLC Holdings Update**

LTS is working with OCLC to reset Maricopa's holding symbol on World Cat records. The file will be sent to OCLC at the beginning of September and will take approximately 90 days to complete. LTS will send semi-annual updates to OCLC in June and January. The June file contains new titles added through the previous January. The January file contains titles added through the previous June.

## **ACCEL (Arizona Community College Electronic Library)**

*Thom Saudargas* worked over the summer with three other Arizona Community College directors and consultants at the State Library to set up a September meeting of all Arizona Community College Library directors at the State Library. The purpose of the meeting will be to explore opportunities for collaborative purchasing of electronic resources, grant opportunities and sharing other services such as the online reference service. Thom arranged for *Sarah Raley*, Electronic Resources Consortium Director for the Community College League of California to be guest speaker for the meeting.

## **Upcoming Conferences**

*Kathleen Miller, Robynn Turley* and *Wanda Patton* will attend the national Online Audiovisual Catalogers Conference (OLAC) in Mesa from October 27 to 29. They will be attending a variety of workshops on cataloging electronic serials and other audiovisual formats.

*Thom Saudargas, Cheryl Laieski, Lori Threlkeld* and *David Steel* will attend the CODI conference in Salt Lake City, October 4 to 7. The focus of the conference is Horizon 8.1.