



**Meeting Minutes – April 18, 2007  
Employee Lounge – District Office**

PSA Executive President, Rene’e Young called the meeting to order at 1:36 PM. Ground rules were posted and reviewed. A quorum was not established.

Rene’e introduced Sheri Brogni, from St. Joseph’s Hospital and Medical Center. Sheri is a member of the Arizona International Association of Administrative Professionals. Ms. Brogni shared a powerpoint presentation (copies are available) about IAAP, the oldest, largest professional association for administrative professionals with 40,000+ members with 600 chapters worldwide, and six local chapters. Sheri has earned the CPS/CAP designations (Certified Professional Secretary / Certified Administrative Professional). IAAP Certifications enhance career success through: Higher Salary Possibilities, Job Advancement, Professional Skills, Esteem and College Credit.

Mary Marsh-Beil, Administrative Assistant to Dr. Atwater, President of SMCC, and also a member of IAAP invited PSA to one of local chapter meetings.

Chris provided copies of the “Maricopa Ethics and Values Statement” and a “Workplace Bullying Questionnaire”.

A discussion ensued regarding unacceptable treatment by one Faculty member of the department faculty and staff and then denied any meetings or tape recordings of meetings ever took place. The faculty member retired and nothing was ever resolved.

Officer Reports

- Executive President – No Report.
- Immediate Past- Executive President – Absent, No report.
- Executive President-Elect – No Report.
- Policy Chair – No policy changes for 2007-08 to vote on.
- Executive Secretary – Due to the lack of a quorum the minutes of February 14, 2007 and March 21, 2007 were not approved. The minutes will be approved at the May 16, 2007 meeting.
- Executive Treasurer – In Marsha Carlen’s absence, the following account balances were reported by Lynn Mary:

Checking Account Balance

\$19,984.13

Savings Account Balance

\$19,229.24

Committee Reports

**PEL** (Sue Blackwell) – meeting next week  
**FAC** (Rene’e Young)  
**Diversity Council** (Stephen Zipperer)  
**EBAC** (Sandia Hayes)  
**Service Committee** (Don Jensen-Bobadilla)  
**Web Committee** (Elizabeth Buckton)

**Webmaster** (Doug Nelson)  
**PSI** (Madison Walker) – 5 applied, 3 funded  
**PSD** (Juliane Roybal) – 2006 officially closed  
**CPD** (Anita Dusek)  
**Summer Conference** (Chris Hoeffler)  
**Reclass Committee** (Lynn Mary)

Summer Conference Report: The Scottsdale Marriott at McDowell Mountains has been selected as the Conference Hotel. The registration form has been finalized and the deadline date for Pay-Roll Deduction is May 1 – deadline date for Registration is May 21. If you have any PSA Memorabilia, please see Rene’e or Chris.

**“Reflect, Renew, and Reconnect – Celebrating 25 Years of Excellence”**

New Business

- Angelica Mihailova was selected as the Grade 10 to work with PSA and MAT. She is from PC.
- Election Update
  - President-Elect 2007-08 and Executive Secretary 2007-2009
  - No nominations were heard from the floor
  - Voting will take place on May 16, 2007
  - Bio information will be sent by Sue Burrola
- No tuition and fee increase for 2007-08
- All CPD Process (handout)
- 3% salary increase going to Governing Board on April 24, 2007
- Faculty counter offered with 4.1%
- Flex increase will be paid by District

Refreshment Sign-up list:

- May 16: GCC
- June 20: DO
- July 20-21: 25<sup>th</sup> Annual PSA Summer Conference

Old Business

Unit Announcements – none

PLUS \_\_\_\_\_ DELTA  
GWCC – great food  
Good conversation

Meeting adjourned at 3:37 PM.

**Next Meeting – May 16, 2007 – Employee Lounge – District Office – 1:30 to 3:30 PM**

Respectfully submitted,

Lynn K. Mary  
Executive Secretary, PSA

**PSA Meeting Minutes – April 18, 2007**

Name	College	Meeting 04/18/07
Badone, Cheryl	PC	X
Barrera, Maribel	GW	X
Buchanan, Linda	CG	X
Buckton, Elizabeth	PV	X
Cambron, Della	CG	X
Chandler, William	GW	X
Dean, Millie	RS	X
Dusek, Anita	MC	X
Flynn, Mike	GC	X
Gonzales, Carmen	DO	X
Gonzales, Joe	PC	X
Gunter, Chris	DO	X
Hoeffler, Chris	SC	X
Jacques, Jim	SC	X
Lueppker, Kathleen	SC	X
Marsh-Beil, Mary	SM	X
Martinez, Diana	PC	X
Mary, Lynn	PC	X
McKeever, Mary (+1 proxy)	SC	X
Mihailova, Angelica	DO	X
Mitter, Jim	EM	X
Perry, Scarlett (+3 proxies)	GC	X
Pritchard, Deanna	GW	X
Sindel, Mary	GC	X
Smith, Irvin	SC	X
Sullivan, Lori	GW	X
Warner, Donna	DO	X
Young, Rene'e	DO	X
Zellitti, Robbie	SC	X