

MCCCD PSA Executive Council Meeting

April 19, 2006

1:30PM – 3:30PM

Location: Phoenix College Willow Room

Call to Order:

- Meeting was called to order at 1:35pm, by PSA President, Kevin Vahle.

Executive Board Officer Reports-

- **President's report:** (Kevin Vahle): Going on campus visits reviewing policy change updates.
- **Immediate Past President report:** (Sue Burrola): No Report
- **President Elect report:** (Renee' Young): Renee' reported that she has been shadowing Kevin and going to meetings with him when her job permits so she can prepare for his replacement.
- **Policy Chair report:** (Chris Hoeffler): Chris has participated in campus visitations (SCC, Rio, and DO) and will now be running for president elect on the executive board. She reported while she was policy chair they had lobbied to put reclass changes in the policy only to get shot down. She advised whoever will be the new policy chair – keep pushing harder for results!
- **Secretary report:** (Carlene Weberg): Carlene reported she attended MCC campus visitation regarding policy changes and found it to be very informative.
- **Treasurer report:** (Cheryl Badone): Cheryl reported that there \$18,204.53 in our PSA bank account/ \$19,039.25 approx. in our savings.

Establish Quorum: Carlene Weberg – Quorum was established.

Approval of Minutes: The February and March minutes were approved.

Committee Reports:

- **PEL:** (Paid Educational Leave) (Renee' Young): Renee' reported there are five PEL applicants (1- GWCC, 2- MCC, and 2 – PC). She is hoping that we will be able to fund all five and still have money left over.
- **FAC:** (Financial Advisory Council): The FAC meeting was cancelled. No report.
- **Diversity Council:** (Stephen Zipperer): The committee met on Friday, April 15th. Al Crusoe, Tri-Chair of the Diversity Council briefly touched on creating a MAT position for Diversity Council.
- **EBAC:** (Employee Benefit Advisory Council) (Sandia Hayes): EBAC has been discussing the Leaseback program. There has been a Leaseback committee assigned to

each campus that will be discussing the program and answering any questions that the employees would have.

- **Service Committee:** The District-wide Community Service Project will be held at The Westside Food Bank on April 22, 2006. They have 32 of 35 people – still need more. Please contact (via email) Kent Shadburn.
- **Reclassification Committee:** (Kevin Vahle): The website was missing some small information and will take feedback to job evaluation committee.
- **PSI:** (Professional Staff Internship) (Madison Walker): PSA employees have set a new record in applying for Professional Staff internships for the fiscal year 2006-2007. Twelve employees have submitted their proposals for internships. The breakdown of proposals are as follows:
 - ✓ SCC – 5
 - ✓ PVCC – 2
 - ✓ GCC – 1
 - ✓ GWCC – 2
 - ✓ Dist – 1
 - ✓ CGCC – 1

The evaluation process has begun. The PSI committee is using 21st century technology to aid in the submission and evaluation stages of internship selection. For the first time in the history of the committee, applicants could submit their proposals via email or fax transmission. Although this change produced several challenges, the elimination of 11 copies of the proposal from each applicant saved a small forest of trees from the chainsaw! Additionally, the PSI committee is meeting via the audio teleconference bridge network during the evaluation process. And final scoring will be logged using a computer spread sheet program, which will be emailed to chair Madison Walker. He will tally the scores and notify all applicants with the final rankings. Madison reports that the PSI committee has really excelled in continuous improvement solutions. With each refinement of the marketing, recruitment, submission and evaluation stages of selection, the entire committee worked effectively as a team to provide exceptional service to PSA. Once the applicants have been notified, an announcement will be released to the MCCCC family.

- **PSD:** (Professional Staff Development) (Gina Sandoval/Marina Bender): The committee discussed using the extra money from PSI which came from an employee not finishing out their internship. This money will hopefully clear up the wait list. Sandia Hayes wanted to thank PSD – for she is getting her Masters in August and could not have done it without the PSD program. Kudos to Sandia!!
- **Summer Conference:** (Renee' Young): The summer conference will be held at Embassy Suite in Paradise Valley on July 21-22 2006. The theme is "Camp Maricopa". Seven Dimensions of wellness. The process for payment is to send in your deductions to campus treasure by the end of this week.
- **Web Committee:** (Sue Burrola): Doug Nelson is our new web person. Revisions and changes have been made.
- **New Business**
 - ✓ **Employee Leaseback Discussion: (Refer to attachment)** Looking at January 1, 2007 to begin this program.
 - ✓ **Proposed PSA Constitution Changes: (Refer to Attachment)**

- ✓ **Election Nominations:** There are five PSA Board positions open for 2006-07.
 - President Elect (3 year position)
 - Treasurer (1 year position)
 - Secretary (1 year position)
 - CPD Rep (2 year position)
 - CPD Chair (2 year position)

Refreshment Sign Up sheet for the rest of the year:

SMCC **May 3, 2006**
GCC **June 21, 2006**

Next Meeting June 21st – Rio – Conference Room @ 1:30PM