



Meeting Minutes – September 17, 2008  
Phoenix College – Willo Room

PSA Executive President, Stephen Zipperer, called the meeting to order at 2:03 PM.

**Executive Officer Reports**

PSA President – Stephen Zipperer presented a brief report on the following:

- ◆ All CPD Process meeting on 9/18/08 with the employee group presidents.
- ◆ Executive Board will meet with the Chancellor and Vice Chancellor of HR on 9/23/08
- ◆ Special Work Session with the Governing Board on 9/9/08
- ◆ State Aid may be cut for 2009-2010.
- ◆ A series of work session with the Chancellor will be held on his “retrain, reorganize” topics.
- ◆ PSA needs to step up and carry the message of change as MCCD’s Ambassadors.
- ◆ Talent Management Initiative.
- ◆ Diversity Advisory Council pilot program for VP level will include training, i.e., credit for hiring process; points for increased steps (MAT); VC supports the uniform approach.
- ◆ Summer Newsletter for Fall, please send articles to Stephen, be creative.

Past-President – Chris Hoeffler thanked the Executive Board for the gift of a gavel (we know how she loves to use it). She commented on the great team she had to work with and gave her support and good wishes to Deanna and Stephen for a successful year. Focus group results on “What MAT Needs to Do Their Job Better” will be available at the October meeting.

Policy Chair – Anita Dusek thanked the attendees for the scenarios for the workplace that were presented in the AM session of the retreat. She keeps a file on each one.

Executive Secretary – Lynn Mary asked each attendee to be sure to sign-in and if there are changes to officers on the campus to be sure Lynn has the changes so the list of officers is current and correct.

Executive Treasurer – Marsha Carlen thanked the campus treasurers who met with her during the retreat. She provided each with a folder of procedures and a list of dues paying members for 07-08. The following balances were reported:

Checking Account Balance  
\$19,990.77

Savings Account Balance  
\$19,479.50

**COMMITTEE REPORTS**

PEL: Rene’e Young, Chair  
(Paid Educational Leave)

- Please contact Angelica for application process changes.

PSD: Juliane Roybal, Chair  
(Professional Staff Development)

- A meeting is scheduled for 9/18/08..

PSI: Darlene Hoeg, Chair (Professional Staff Internship)	<ul style="list-style-type: none"> <li>Progress reports for interns will be 3-fold (Beginning, Intermediate, Final) with mentor comments included.</li> </ul>
Summer Conference: Deanna Pritchard, Chair	<ul style="list-style-type: none"> <li>A meeting was held on 9/10/08. GCC needs a rep on the committee. The theme has been decided, but won't be revealed until later.</li> </ul>
EBAC: Stephen Zipperer / Liz Buckton (Employee Benefits Advisory Council)	<ul style="list-style-type: none"> <li>Stephen and Liz Buckton attended a meeting on 9/15/08. Bidding for benefits will begin in Summer 2009. A brief discussion ensued regarding claims, customer feedback, and Buy Up vs. Core Plan.</li> </ul>
Service Committee: Erica Harp	<ul style="list-style-type: none"> <li>The PSA Service Project will be our support of the Phoenix Youth At Risk Homecoming Celebration Event at Coronado High School on Sunday, November 23, 2008 from 3:30 to 8:30 PM. A handout was provided with event history and information.</li> </ul>
FAC: Carmen Gonzales (Financial Advisory Council)	<ul style="list-style-type: none"> <li>No Report.</li> </ul>
DAC: Stephen Zipperer (Diversity Advisory Council)	<ul style="list-style-type: none"> <li>No Report.</li> </ul>

**New Business**

**Gender Identity Statement**

CEC approved the statement, it was moved forward, then postponed for a special session with the Governing Board. Does PSA support? Stephen will send out the complete statement and please send your feedback to Stephen. The Executive Board would like PSA to support the proposed inclusions in the statement. This would send another message that unacceptable behavior would not be tolerated. Should PSA could send a letter to the Governing Board? We need to be sensitive, respect each other, all 10 units need to support this statement inclusion.

**Audit Committee**

Several people volunteered to join this committee: Stephen Zipperer, Patricia Kirchner, Maribel Barrera. The committee will make recommendations on best practices and will also do an audit of the past financial records.

**Approval of 2008-09 Budget**

On a motion by Chris Hoessler and a second by Donna Warner it was voted to amend the Legal Fee portion of the 2008-09 budget to \$4,000.

It was also voted to approve the Holiday Luncheon portion of the 2008-09 budget at \$3,000.

Professional Staff Association (Approved 9-17-08)	Budget 2008-09
Collaborative Policy Development	200.00
End of Year Luncheon	1,500.00
Holiday Luncheon	3,000.00
Leadership Retreat	1,500.00
Legal Fees	4,000.00
Office Supplies	400.00
Petty Cash	250.00
Printing	500.00
Promotional Items	500.00
Awards/Recognition	1,000.00
Speakers	2,500.00
Summer Conference	6,000.00
Workshops/Seminars	1,500.00
Contingency	500.00
Professional Growth Days	250.00
MAT/PSA Retreat	250.00
TOTAL:	23,850.00

**Old Business:** no old business was brought forth.

Respectfully submitted,

Lynn K. Mary  
Executive Secretary, PSA

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UNIT	Name * PSA Executive Board	Proxies	General Meeting 09/17/08
CG	Sandra Casale		X
CG	Julie Wright		X
CG	Romana Carpio		X
CG	Della Cambron		X
CG	Kathy Wescott		X
CG	Ben Archer		X
DO	Carmen Gonzales		X
DO	Stephen Zipperer *		X
DO	Angelica Mihailova		X
DO	Donna Warner		X
EM	Toni Diaz		X
EM	Marsha Carlen *		X
GC	Deniece May		X
GC	Anna Fives		X
GC	Sally Hervey	6	X
GC	Scarlett Perry		X
GC	Mary Sindel		X
GW	Andrea Romo		X
GW	Maribel Barrera		X
GW	Deanna Pritchard *		X
GW	Patricia Kirchner		X
GW	Julia Hancock		X
MC	Gloria Scott		X
MC	Marisol Chavez-Tavena		X
MC	Shannon Ridgeway		X
MC	Karley Mellberg		X
MC	Pat Colbert		X
MC	Dee Vital		X
MC	Anita Dusek *		X
MC	Nyla Crockett		X
PC	Don Jensen-Bobadilla		X
PC	Jessie McCarthy		X
PC	Claudia Mariscal		X
PC	Lynn Mary *		X
PC	Henry Denman		X
PV	Elizabeth Buckton		X
PV	Alison Livingston		X
PV	Lori Espinoza		X
RS	Helen Dodds		X
RS	Sandia Hayes		X
RS	Inhye Peterson		X
SC	Marianne McCullough		X
SC	Chris Hoeffler *		X
SC	Mary Gibbons	1	X