



**Meeting Minutes – September 19, 2007
Employee Lounge – District Office**

PSA Executive President, Chris Hoeffler, called the meeting to order at 1:33 PM. Ground rules were posted and reviewed. A quorum was established. The Minutes of June 20, 2007 were approved.

As a pre-meeting exercise pastel 3 x 5 cards were passed out, each color was for a different concern. Everyone was asked to write down on the appropriate card any issues or concerns they had at their campus.

Blue = Policy or Constitution issues
Pink = Inequities; employees, status, respect
Green = other

Yellow = Workplace Bullying
Purple = Stressors – Morale

Officer Reports

Executive President – Chris Hoeffler summarized her first few months in office and reported on the number of meetings she has attended.

- All CPD discussed possible salary-benefit proposals. The Faculty President attended the All CPD meeting a shared mutual concerns regarding morale, the blue book, etc.
- New Employee Ombudsperson – Concerns that may be appropriate to identify to the Maricopa Concernline or the Employee Ombudsperson include:
 - Violations of District policies or regulation
 - Theft or misuse of public resources
 - Unsafe working conditions
 - Threat of danger to a person or the institution
 - Suspected wrongdoing by another employee
 - Fraud
 - Systemic operational problems

The Maricopa Concernline is a 24-hour toll-free phone service and a website. Employees may use either means to submit concerns. Global Compliance, a national organization, will host the toll-free number and website. Global Compliance provides a range of services intended to help organizations maintain a culture of ethical and compliant behavior and to reinforce an organization's values. They will ensure that all concerns are brought to the attention of the proper District authorities quickly and confidentially. The phone number is 1-866-447-9819, and the web address is www.concernline.maricopa.edu.

- Elizabeth Karabatsos of Phoenix will serve as the Employee Ombudsperson. She is an independent third party and will provide a confidential communications channel for employees. This service is more interactive than the Maricopa Concernline because employees have access to a person working here in the Phoenix area. The ombudsperson can be reached at 602-956-3317.
- When you use either service, you will be given a means for checking back, in confidence, on the status of your concern.
- These services are similar. Both are being offered to give employees more choices in how they share concerns. Both services build on existing formal procedures. Both are intended to strengthen and reinforce our commitment to public stewardship. They are an effort to ensure an environment where all employees feel they are caretakers of the District's resources.

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Executive Treasurer – Marsha Carlen reported the following account balances:

Checking Account Balance
\$19,309.98

Savings Account Balance
\$20,120.41

Committee Reports – due to lack of time, the reports were not given.

PEL (Paid Educational Leave)

DAC (Diversity Advisory Council)

Service Committee

Webmaster

PSD (Professional Staff Development)

Summer Conference

FAC (Financial Advisory Council)

EBAC (Employee Benefit Advisory Council)

Web Committee

PSI (Professional Staff Internship)

CPD (Collaborative Policy Development)

Reclass Committee

Special Presentation – Rene’e Young shared the 2006-07 “Year in Review” powerpoint – this was also shared at the June 26 Governing Board meeting. It was well received and gave the Board a look at how busy every campus PSA has been as well as the good work we do in the community.

New Business

Special Elections were held with the following representatives being elected:

- **FAC:** Financial Advisory Council – Carmen Gonzales (DO)
- **EBAC:** Employee Benefits Advisory Council – Liz Buckton (PV)
- **DAC:** Diversity Advisory Council – Rene’e Young (SM)
- **CPD:** Collaborative Policy Development – Angelica Mihailova (DO)
- **Service Committee** – Erika Harp (MC)

Preliminary PSA Salary/Benefit Proposals – Chris provided information on the history of salary and benefit costs by employee group for the past 5 years (2003-04 to 2007-08). She also provided a preliminary PSA salary Proposal for 2008-09 with a cost calculator.

Old Business

No Unit Announcements

PLUS

DELTA

Meeting adjourned at 3:35 PM.

Next Meeting – October 17, 2007 – Location: RIO Conference Center

President’s Meeting: 1:30 to 2:00 PM

General Meeting: 2:00 to 3:30 PM

Summer Conference Meeting: 3:30 to 5:00 PM

Refreshments will be provided by MCC

Respectfully submitted,

Lynn K. Mary
Executive Secretary, PSA

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Name	College	Retreat 09/19/07	Meeting 09/19/07
Beale, Vamika L	MC	X	
Birmingham, Julie	DO		X
Brevik, Christina	DO	X	
Buchanan, Linda	CG	X	
Buckton, Elizabeth	PV	X	X
Cambron, Della	CG		X
Carlen, Marsha *	EM	X	X
Carpio, Romana	CG	X	X
Chandler, William	MS	X	
Clark, Cynthia (+2)	CG		X
Cook, Rachel	GW	X	X
Corzo, Lourdes	DO	X	
Cota, Rosalinda	SM	X	X
Crockett, Nyla	MC	X	X
Crossley, Kathy	CG	X	X
Czech, Sandee	PC	X	X
Dusek, Anita *	MC	X	X
Eckels, Jerice	PV	X	
Elie, Wanda	GW	X	X
Espinoza, Lori	PV	X	X
Fives, Anna	GC	X	X
Gonzales, Carmen (+1)	DO	X	X
Gunter, Christine	DO	X	
Gurney, Karen	SM		X
Hamel, Julie A.	PV	X	X
Hancock, Julia E.	MC	X	X
Harp, Erika	MC	X	X
Hill, Sylvia A.	DO	X	
Hoeffler, Chris *	SC	X	X
Hoeg, Darlene M.	SC	X	
Infante, Mary	DO	X	
Johnson, Carol E.	SC	X	
Jones, Donna C.	PV	X	X
Kirchner, Patricia	GW	X	X
Lee, Bill	GW		X
Livingston, Alison	PV	X	X
Mary, Lynn K. *	PC	X	X
McCullough, Marianne (+10)	SC	X	X
Mihailova, Angelica	DO		X
Mitter, Jim	EM		X
Moser, Deborah	PC	X	
Oradat, Elena	GW	X	X
Owen-Turnbow, Donna	EM		X
Perez, Lydia	EM	X	X
Perry, Scarlett (+2)	GC	X	X
Pfeiff, Tuesdee	MC		X
Rayford, Lucy	MC	X	
Ridgeway, Shannon	MC	X	X
Scott, Tammy	DO		X
Seeman-Koetzle, Kathryn (+3)	RS	X	X
Shockley, Terry	CG		X
Silberman, Kathy	MC		X
Smith, Irvin	SC	X	
Staton, Erma	DO	X	
Styles, Dina	GW	X	
Sumrall, Kristin	RS	X	
Tang, Elizabeth	RS	X	
Tavena, Marisol	MC		X
Tse, Bill	GW	X	
Vanderhyde, Liz	RS	X	
Vital, Dee	MC		X
Vogt, Janet	MC		X
Watermolen, Jean (+4)	MC	X	X
Weberg, Carlene	CG	X	X
Young, Rene'e *	SM	X	X
Zellitti, Robbie	SC	X	
Zipperer, Stephen *	DO	X	X