



Meeting Minutes – November 14, 2007 Rio Conference Center

PSA Executive President, Chris Hoeffler, called the meeting to order at 2:10 PM. Ground rules were posted and reviewed. A quorum was established. The Minutes of September 19, 2007 were approved, the October 17, 2007 minutes will be sent via email within the next few days.

Executive Board Reports

Executive President – Chris reviewed the 2008-09 salary proposal which included a request for MCCCD to pay the ASRS deduction raise, the board to cover any increase in the Core plan insurance premium, a “grid shift” for PS employees, the proposal of a Grade 11 and to open the Grade 98 to accommodate more .

Executive President-Elect – Stephen Zipperer – See Summer Conference Report.

Executive Secretary – Lynn Mary – No report.

Executive Treasurer – Marsha Carlen reported the following account balances:

Checking Account Balance
\$23,748.18

Savings Account Balance
\$19,342.26

Reimbursements for memberships will be sent to each campus in January, 2008.

CPD Chair – Anita Dusek met with PSD Chair for revisions in wording, timelines, repetition of guidelines, and changes in Spring 08 for policy manual with justifications for each change. PSI and PEL are encouraged to make changes in their guidelines as the need arises.

Past-Executive President – Rene’e Young - No report.

Special Presentation – Elizabeth Karabatso, MCCCCD Ombudsperson

The service is aimed at providing employees with a confidential means to report issues and concerns. The District has established an Employee Ombudsperson's office, where employees can receive objective advice on how best to proceed with their concerns. The Board-adopted policies and procedures included a recommendation to establish an ombudsperson for employees. Service began operation on August 13, 2007.

A few of the highlights of Elizabeth’s presentation are as follows:

- Travels wherever she needs to go, i.e., meet at Starbucks, Library, Hotel, etc.
- She has hundreds of hours of mediation training and reports to Dr. Glasper. However, she is not employed by Maricopa.
- She finds that everyone is loyal to their college campus.
- Twenty-seven cases have been mediated so far.
- Current issues, as well as older issues (1 year old) can be brought to her and she will help with a solution.
- All people/issues remain anonymous with a number assigned for identification purposes.
- Closure can be done three ways:
 - Satisfied
 - Non-satisfied
 - Not-satisfied but understand why

Council Reports

<p>CPD: Anita Dusek (Collaborative Policy Development)</p>	<p>Met with PSD Chair for revisions in wording, timelines, repetition of guidelines, and changes in Spring 08 for policy manual with justifications for each change. PSI and PEL are encouraged to make changes in their guidelines as the need arises.</p>
<p>DAC: Rene'e Young, Rep (Diversity Advisory Council)</p>	<p>No report.</p>
<p>EBAC: Liz Buckton, Rep (Employee Benefit Advisory Council)</p>	<ul style="list-style-type: none"> • There will be an ASRS increase in 2008-09 • A presentation to the Governing Board on December 4 will include slides and graphs to illustrate the cost increases for all employees.
<p>FAC: Carmen Gonzales (Financial Advisory Council)</p> <p>Sub-Fac: Chris Hoeffler</p>	<ul style="list-style-type: none"> • There has been a 16% surge in illnesses and major operations • Retention of employees who don't want to leave. • Average age at MCCD is 48. • Early Retirement Incentives? • Tuition increase: \$3-5 or more • Detailed discussion on the budget • All employee groups are comfortable with a \$5 increase for tuition, some feel \$8 is too much.

Committee Reports

<p>PEL: Rene'e Young, Chair (Paid Educational Leave)</p>	<p>No report.</p>
<p>PSD: Juliane Roybal, Chair (Professional Staff Development)</p>	<ul style="list-style-type: none"> • Spring tuition deadline: November 15, 2007. • Funding is available. • The committee will meet on November 28. • A new on-line application is available.
<p>PSI: Darlene Hoeg, Chair (Professional Staff Internship)</p>	<p>No report.</p>
<p>Service Committee: Erika Harp</p>	<p>No report.</p>
<p>Summer Conference: Stephen Zipperer</p>	<ul style="list-style-type: none"> • The committee will meet today after the regular PSA meeting. • 5 sites (some out of our price range) have responded with proposals. • Logo contest will end November 30.
<p>Web Committee/Web-Master</p>	<p>No report.</p>

New Business: no new business was brought forth.

Old Business: Unit Announcements

CGCC	The October Craft Fair was a success. Major increases in meeting attendance.
DO	MAT Hobby/Craft Fair had a PSA presence.
GCC	November 28, Crafts Sale.
GWCC	Meeting attendance increased from 5 to 25 in one month.
MCC	Holiday Boutique was very successful. Five Presidential candidates will be on campus Nov 15.
SMCC	November 29, Silent Auction with Gift Baskets (pay full price or bid).

**Holiday Luncheon
Doubletree (44th St / Van Buren)
December 6, 2007 – 11:30 AM to 1:00 PM
A website for registration is available
Because of the cookie dough sale, the price of the luncheon
Was reduced from \$24.50 to \$17.00 for PSA members
Diaperbank is the charity for this event
Theme: Caribbean with music, storytellers and a time to socialize**

Plus/Delta

PLUS: Good speaker, good gifts

DELTA: None

Respectfully submitted,

Lynn K. Mary
Executive Secretary, PSA

PSA Meeting Minutes – November 14, 2007

Name	Proxies	College	President's Meeting 11/14/07	General Meeting 11/14/07
Barrera, Maribel		GW		X
Blackwell, Sue		MC		X
Bryant, Bonnie		PC		X
Carlen, Marsha *		EM	x	X
Carpio, Romana		CG		X
Chapin, Kitty		MC		X
Clark, Cindy		CG	X	X
Crockett, Nyla	5	MC	X	X
Crossley, Kathy	4	CG	X	X
Czech, Sandee		PC		X
Dodds, Helen		RS		X
Dusek, Anita *		MC	X	X
Elie, Wanda		GW		X
Espinoza, Lori		PV	X	X
Fives, Anna	12	GC	X	X
Gonzales, Carmen		DO		X
Gunter, Chris		DO		X
Gurney, Karen		SM		X
Hancock, Julia		GW		X
Hervey, Sally		GC		X
Hoeffler, Chris *		SC	X	X
Holley, Judy		DO		X
Huber, Melanie		RS	X	
Kirchner, Patricia		GW		X
Koetzle, Kathryn	1	RS		X
Mary, Lynn K. *		PC	X	X
McKeever, Mary		SC		X
Owens, Donna		EM		X
Perry, Scarlett		GC		X
Quiroz, Cecilia	1	PC	X	
Ridgeway, Shannon		MC		X
Roadlander, Chris		EM		X
Shockley, Terry		CG		X
Sindel, Mary		GC		X
Staton, Erma		DO		X
Tse, Bill		GW		X
Vital, Dee		MC		X
Weberg, Carlene		CG		X
Wheatman, Mackenzie		SC		X
Young, Rene'e *		SM		
Zipperer, Stephen *		DO	X	X

* Executive Board Member