



**Meeting Minutes – January 21, 2009
RIO Conference Center**

PSA President, Stephen Zipperer, called the meeting to order at 2:09 PM. Ground rules were posted and read.

Executive Officer Reports

PSA President – Stephen Zipperer:

- ◆ Review of policy proposals with Administrative Team (VC Al Crusoe, VP Mark Mason, Director Judy Castellaneos), the language has not been finalized at this point. No salary proposals will go to the Governing Board.

Immediate Past-President – Chris Hoeffler

- ◆ No report.

President Elect – Deanna Pritchard

- ◆ No report.

Policy Chair – Anita Dusek

- ◆ Met with the Administrative Team (A-Team) on 01-28-09 and will meet again on 02-04-09 to discuss policy wording changes, as stated before the language has not been finalized.
- ◆ Will meet on Friday 01-21-09, with PS Attorney to draft changes to the Resolution of Conflict policy (voting will take place later in the semester).

Executive Secretary – Lynn Mary

- ◆ Minutes for October and November 2008 will be sent via email to attendees at today’s meeting for approval.
- ◆ Please send Unit Reports and Agenda items at least 2 weeks before the next PSA meeting.

Executive Treasurer – Marsha Carlen

- ◆ The following balances were reported:

Checking Account Balance
\$33,436.12

Savings Account Balance
\$14,558.12

COMMITTEE REPORTS

PEL: Rene’e Young, Chair (Paid Educational Leave)	<ul style="list-style-type: none"> • No report.
PSD: Juliane Roybal, Chair (Professional Staff Development)	<ul style="list-style-type: none"> • Money is available for Spring and Summer I, 2009.

PSI: Darlene Hoeg, Chair (Professional Staff Internship)	<ul style="list-style-type: none"> No report. All internships are on hold for 2009-10.
Summer Conference: Deanna Pritchard, Chair	<ul style="list-style-type: none"> Deanna and Stephen met with VC Crusoe to enlist his support, he will take it to the Chancellor. Recommendation is a one-day event on a campus. Catering menu is the greatest cost when held at a hotel. Email Deanna Pritchard with ideas, concerns, questions. See below for discussion remarks.
EBAC: Stephen Zipperer / Liz Buckton (Employee Benefits Advisory Council)	<ul style="list-style-type: none"> Governing Board may not cover the 5% increase. Employee Benefits Survey is completed, no info available yet. Insurance RFP going out for bid.
Service Committee: Erica Harp	<ul style="list-style-type: none"> No report. Email Erica for opportunities to help out in the community.
FAC: Carmen Gonzales (Financial Advisory Council)	<ul style="list-style-type: none"> No report. Meeting on 1-27-09
DAC: Stephen Zipperer (Diversity Advisory Council)	<ul style="list-style-type: none"> No report.

Summer Conference Discussion:

PLUS

- Professional Growth opportunity
- Use of District/Campus speakers
- MCC Summer Dance

DELTA

- Release time during the week might be a problem for some PS employees
- DJ
- Hotel
- Meals
- Freebies
- Vendor Fair
- Extra Day
- Stay overnight
- Mass order T-shirts
- VIP, pay own meal cost
- No Holiday Luncheon (\$3,000 to Summer Conference)

Old Business

PSA CPD Process – Stephen, Chris and Anita: Several Executive Board members have met with the Administrative Team (A-Team) on 01-28-09 and will meet again on 02-04-09 to discuss policy wording changes, as stated before the language has not been finalized. A few wording changes need to be clarified,

i.e., legal issue, intent of policy, etc. There will be no salary proposals from any employee group sent forth for 2009-2010.

New Business

Time and Labor – Comp Time: Anita led a discussion on the use of the on-line Time and Labor Comp Time component. It is very important, and required, everyone keep track of their time and use the on-line Work Schedule option. This is mandated by Human Resources and a Federal law. Next meeting our guest will be Marlene Strickland, the Time and Labor guru.

Chancellor’s Message and Budget: What does it mean? Stephen led a lengthy question and answer session, highlighting the unknown areas of the budget which may be cut or eliminated. A Memorandum of Understanding (MOU) will be drafted and thoroughly discussed with each policy group before being sent to the board for their response. Stephen asked each attendee to use good judgement in what you do and don’t do during this serious budget crisis. It is the goal of district to balance the budget by June 30, 2009, Chancellor Glasper is working with the legislature and ASU to more appropriately address the issues and concerns facing all colleges and universities in Arizona. Retraining the workforce is an opportunity MCCD needs to develop and market. Stephen will be available for campus visits to answer questions and provide information. Also attached is the letter to Dr. Glasper.

Respectfully submitted,

Lynn K. Mary
Executive Secretary, PSA

UNIT	Name * PSA Executive Board	Proxies	President’s Meeting 01/21/09	General Meeting 01/21/09
	Debbie Asher Kelly			X
CG	Romana Carpio			X
CG	Kathy Wescott			X
CG	Jordan Casale			X
DO	Carmen Gonzales			X
DO	Angelica Mihailova			X
DO	Carol Jella			X
DO	Stephen Zipperer *		X	X
DO	Rose Lilly			X
DO	Liz Gonzales			X
DO	Chris Brevik			X
DO	Erma Staton			X
DO	Chris Gunter			X
DO	Melody Lee			X
DO	Gail Gagnon			X
DO	Debra Temple			X
DO	Syndia Ruiz			X

DO	Teresa Rodriguez			X
DO	Karen Leja			X
DO	Mona Elaquad			X
EM	Marsha Carlen *			X
EM	Toni Diaz		X	X
GC	Sally Hervey	8	X	X
GC	Dawn Kremin		X	X
GC	Anna Fives			X
GW	Wanda Elie			X
GW	Julia Hancock		X	X
GW	Bill Tse			X
GW	Micheile Ujke		X	X
GW	Barbara Mazur			X
MC	Marisol Chavez-Tavena			X
MC	Anita Dusek *		X	X
MC	Nyla Crockett	5	X	X
MC	Karen Kinzer			X
MC	Linda Gregg			X
MC	Richard LeBeaumont			X
MC	Dennis Mitchell			X
MC	Monica Marguillan			X
MC	Shannon Ridgeway			X
PC	Lynn Mary *		X	X
PC	Henry Denman		X	X
PC	Mary Infante			X
PC	Mary Davison			X
PC	Juliane Roybal			X
PC	Kelli Stanoff			X
PV	Alison Livingston		X	X
RS	Marsha Nawrocki			X
RS	Nancy Garabedian			X
RS	Helen Dodds			X
RS	Inhye Peterson	1	X	X
RS	Lee Rachoy			X
RS	Lannoa Dueck			X
RS	Pat Viso			X
SC	Chris Hoeffler *		X	X
SC	Mary Gibbons	2	X	X
SC	Ryan Bushman			X
SC	Mackenzie Wheatman			X
SC	Darlene Hoeg			X
SC	Kathleen Lueppker		X	X
SC	Marianne McCullough			X
SM	Debbie Nicholson			X