



Oracle User Procedure

Title:

Return to Supplier

Description:

Return to Supplier is used to return received items that are damaged back to the Supplier.

Oracle Prerequisites:

- *Receive supplier items*

Menu Path
Receiving > Returns

Window Name:

Find Returns

Oracle Applications - #010 Vision

File Edit View Folder Tools Window Help

Find Returns (M1)

Supplier and Internal Customer

Source Type **Supplier**

Purchase Order **1506**

Line

Requisition Line

Supplier **Office Max**

Supplier Site

Current Location

Receipt

Release

Shipment

Shipment

Clear Find

Item Date Ranges Transaction Details Shipments

Item, Rev

Category

Description

Supplier Item

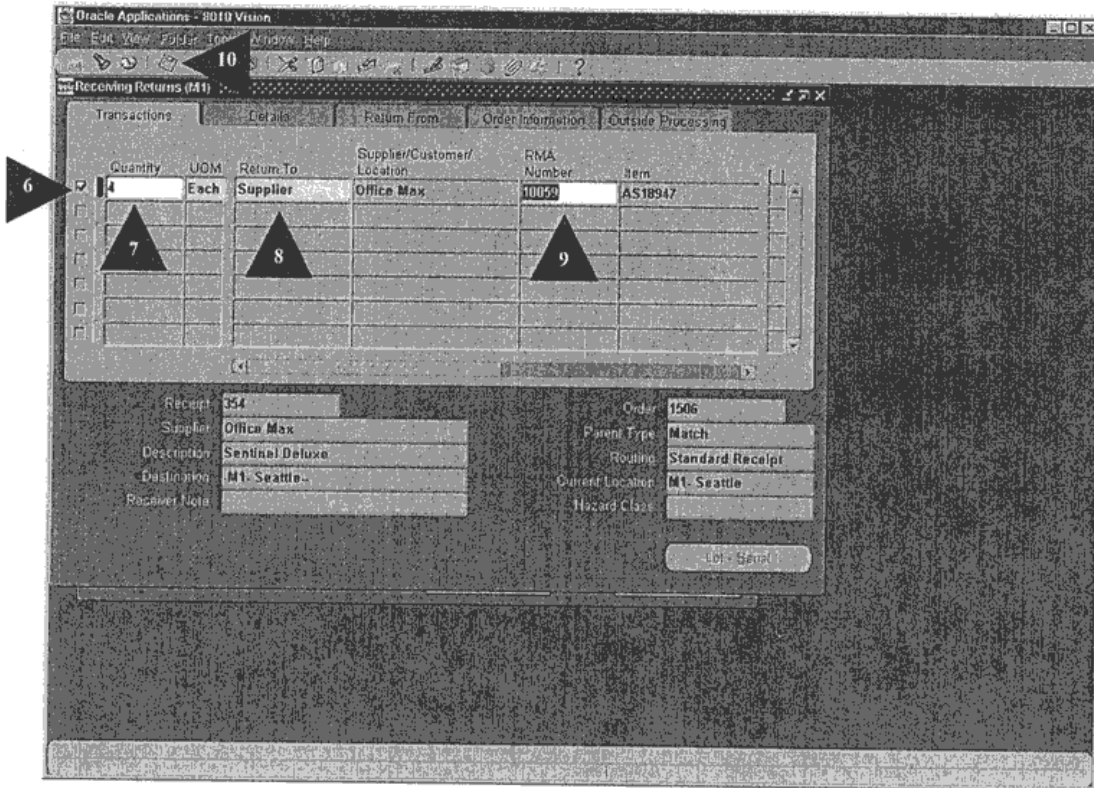
5

The information entered into the Find window will be used to find the items to be returned to the supplier.


Field Name	Description/Action
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- | | |
|---|--|
| 1. Click in the Supplier and Internal tab. | |
| 2. Source Type | Accept the default of Supplier. |
| 3. Purchase Order Number | Enter the purchase order number for the items that are being returned. |
| 4. Receipt | Enter the receipt number for the items that are being returned. If the PO number is entered, entering the receipt number is not necessary. |
| 5. Click on FIND . | |

Window Name:
Receiving Returns



Field Name	Description/Action
6. Checkbox	Check the box next to the line to be returned.
7. Quantity	Enter the quantity to be returned.
8. Return To	Select "Supplier" from the list of values.
9. RMA number	If the supplier has issued an RMA number for this return, enter the number in this field.

10. Click on 



End of procedure