

CONSTITUTION
MARICOPA COMMUNITY COLLEGES RETIREES
ASSOCIATION

Article 1. Name

The name of this organization shall be the Maricopa Community Colleges Retirees Association.

Article 2. Purpose

The purpose of the Maricopa Community Colleges Retirees Association shall be to inform members of benefit modifications, to maintain and promote educational, economic, and social ties with the Maricopa Community Colleges, to relate to governmental units relative to retirement programs, and to inform the public in general on concerns of the Maricopa Community College District retired community.

Article 3. Affiliation

The Maricopa Community Colleges Retirees Association will have a legal relationship to the operation of the Maricopa County Community College District and can affiliate with federal, state, and local associations that will help to enhance the general welfare of its membership.

Article 4. Membership

The Maricopa Community Colleges Retirees Association is open to membership to full- or part-time retirees from MCCCCD administration, faculty, and staff and to their spouses.

Article 5. MCCRA Board, Nominations, and Elections

The MCCRA Board shall be composed of fifteen members, a quorum to be a simple majority of the Board. Five Board members shall be elected annually.

Nomination ballots for positions on the Board shall be mailed to the membership on the first Tuesday in October. Nomination ballots shall reflect the four work identification categories of the Maricopa County Community College District—(1)MAT/CEC, (2) M&O/Crafts/Security, (3) PSA, and (4) Faculty.

Any retiree may nominate a person or persons to serve on the Board, and self-nominations are in order. Persons nominated must stand for election from the work category they held last while employed in the Maricopa County Community College District. Nomination ballots must be returned within twenty days from the first Tuesday in October.

Following the return of nomination forms, a Board-appointed ballot committee shall formulate the election ballot,

which will be mailed to members.

MCCRA retirees will cast one vote for a person in their former work category, and the person receiving the highest number of votes in each of the four categories will be elected to the Board.

A candidate receiving the second highest number of votes among all four categories will be the fifth member, elected at large, to the Board. If any work category lacks candidates, the candidate receiving the third (and, if necessary, the fourth) highest number of votes among the four categories will be elected at large to the Board.

Election ballots shall be mailed on the first Tuesday in December, and ballots must be returned by January 7.

Article 6. Officers

Officers shall include President, President-Elect, Treasurer, Corresponding Secretary, and Recording Secretary. Officers shall sit on the MCCRA Board with full voting rights, except the President, who votes only to break a tie.

The MCCRA Board shall elect officers from the members at large. The Board shall form a search committee to seek candidates for Executive Offices. Members of the search committee do not have to be Board members.

The search committee will conduct the search following the results of the January MCCRA Board election and make recommendations for new officers by March in a year when two-year terms end.

The new President will present the recommendations to the new MCCRA Board at an April meeting. A majority vote of the MCCRA Board will certify each person to the respective office, which shall be for two years.

A Parliamentarian and Newsletter Editor may be appointed by the President with the Board's approval to meet with the Board in an advisory capacity.

If a vacancy occurs in any of the Executive offices, the Board shall appoint a search committee to recommend a person to fill the vacancy. A majority vote of the Board shall fill the position.

Removal of a person or persons from the Executive Committee for cause shall be approved by a two-thirds vote of the MCCRA Board.

Article 7. Bylaws

The Board shall have the power to set policy for the association by the adoption of bylaws deemed necessary for its operation and success. Bylaws shall set specifics, such as meeting dates, planning, responsibilities, duties, etc. A majority vote of a quorum of the Board shall be sufficient to adopt bylaws.

Article 8. Parliamentary Procedure

Both the Board and the Committee of the Whole (entire membership) shall carry on business in an orderly way under the standard set by Robert's Rules of Order.

Article 9. Amendments

This constitution can only be changed by the vote of the Committee of the Whole consisting of persons defined as members in Article 4 above. Amendments shall be considered only at the annual meeting. The Board is required to make a good faith effort to contact all and every member to attend a meeting where alterations of this document are to be made. A two-thirds vote of the members for the proposed change taken by secret ballot shall be required to adopt an amendment or amendments to this constitution.

Article 10. Annual Meeting

The Board shall convene the entire membership at least once a year at a meeting place and time decided by the Board. Notification of the meeting of the Committee of the Whole shall be at least sixty days prior to the meeting and should be reiterated after that date in all general communications.

Article 11 Dissolution

In the event of the dissolution of the Maricopa Community College District Retirees Association all of the remaining assets of the organization shall be distributed to such organizations as shall qualify under section 501 (c) (3) of the United States Internal Revenue Code, or any other applicable present or future federal or state government requirement relative to dissolution.

Article 12. Non-reimbursement

No part of the earnings or assets of the Maricopa Community College District Retirees Association shall benefit any member, Board member, or officer of the organization upon dissolution of the association.

Revised Nov. 12, 2003